



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Bridget Duffy Holland, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/8/2022 **VisitType:** Licensing Study **Arrival:** 1:10 PM **Departure:** 2:40 PM

FR-000013545

Duffy Holland, Bridget

88 PHILADELPHIA DRIVE McDonough, GA 30253 Henry County
(770) 914-8976 Hollandbridget4@gmail.com

Mailing Address
Same

Regional Consultant

April Brown

Phone: (770) 357-5101
Fax: (770) 357-5102
april.brown@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the provider on this date.

Comment

Consultant discussed with the provider appropriate ways to store mats and any bedding without touching any other cots, mats or bedding. Consultant discussed that each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags.

Correction Deadline: 2/8/2022

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked. The provider reported that children in care do not utilize the pool.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

290-2-3-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized on this date.

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent authorizations obtained/completed on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Home observed to have completed emergency drills as required on this date. Consultant also discussed documentation of the length of time fire drills take every month.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children as required.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment

Operable smoke detector(s) were observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards on this date.

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

Consultant provided the playground handbook requirements and policy and discussed with the provider to ensure the swing set is appropriately placed within the fence so that there is room in front of and in back of the swing set area as required. Consultant also discussed removing the swing set in the event it can't be moved back to fit into the playground space.

Technical Assistance

Please ensure climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency.

Correction Deadline: 2/18/2022

Correction Deadline: 8/13/2021

Corrected on 2/8/2022

Correction of citation in that the pool was fully enclosed with a four feet in height barrier with a locked gate inaccessible to children in care.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the Home on this date.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

The provider stated proper knowledge of diapering procedures on this date.

290-2-3-.11 Medications(CR)

N/A

Comment

Per the provider no medication was currently dispensed at this time.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Application requirements reviewed with the Provider on this date. The current 2022 license was observed to be posted in the home on this date.

Safety and Discipline

290-2-3-.11 Animals

N/A

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection observed on this date.

290-2-3-.11 First Aid Kit

Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home on this date. Please replace/add missing/expired item(s) in first aid kit(s) as needed.

290-2-3-.11 Transportation(CR)

N/A

Comment

The provider does not provide routine transportation at this time.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit which was completed on July 16, 2021.

Comment

Criminal records checks were observed to be complete on this date.

290-2-3-.07 First Aid & CPR

Met

Comment

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of January 2023.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Provider observed to be compliant with applicable laws and regulations on this date.

290-2-3-.07 Staff Training

Met

Correction Deadline: 12/31/2021

Corrected on 2/8/2022

Correction of citation in that the provider completed the 10 Hour Health and Safety Training on July 14, 2021.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.