



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2018 **VisitType:** Monitoring Visit

Arrival: 10:20 AM

Departure: 1:20 PM

FR-000011496

Rakestraw, Shirley A.

35 WINDSOR WAY Oxford, GA 30054 Newton County
(770) 787-8920 rakestraw8920@aol.com

Mailing Address

P.O. BOX 563
OXFORD, GA 30054

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@dec.al.ga.gov

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2018	Monitoring Visit	Good Standing	
03/21/2018	Monitoring Visit	Good Standing	
10/13/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	3	0	0	0
3 & 4 Years	4	5	0	0	0
School Age(5+) Years	0	2	0	0	0
Total Under 13 Years	5	10	0	0	0
Total Under 18 Years	5				
Children Present: 6 Caregivers/Helpers Present: 3					
Total Children: 11 Total Caregivers/Helpers: 2					

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on March 21, 2018. The consultant left a Steps to Submit Fingerprints and a transportation checklist resource on this date.

Plan of Improvement: Developed This Date 11/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shirley Rakestraw, Program Official

Date

Chrische Walker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/14/2018 **VisitType:** Monitoring Visit

Arrival: 10:20 AM

Departure: 1:20 PM

FR-000011496

Rakestraw, Shirley A.

35 WINDSOR WAY Oxford, GA 30054 Newton County
(770) 787-8920 rakestraw8920@aol.com

Mailing Address

P.O. BOX 563
OXFORD, GA 30054

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

N/A

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that two enrolled children were missing parent's business phone number and address on the enrollment form. It was further determined that one child enrolled did not have the child's physician's name and number listed on the enrollment form. The three children were not present during the visit.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 11/14/2018

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records, that the provider lacked current immunization records for four children enrolled. The four children were not present during the visit.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 11/28/2018

Recited on 11/14/2018

	Facility
--	-----------------

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Operable smoke detector was observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

290-2-3-.13(2)(a) - The consultant observed the outside play area on this date. The weather was rainy and wet on this day and several days prior. The consultant discussed treating any potential ant hills around the exterior play area barrier. The children was not observed on the play area on this date.

Correction Deadline: 11/24/2018

	Health and Hygiene
--	---------------------------

290-2-3-.11 Children's Health and Hygiene(CR)**Technical Assistance****Comment**

The consultant observed hand washing before lunch.

Technical Assistance

290-2-3-.11(1)(j) - Please ensure that children wash their hands upon arrival.

Correction Deadline: 11/14/2018

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

The provider stated appropriate diapering procedures. The consultant discussed moving the movable changing table near the bathroom during changing times.

290-2-3-.11 Medications(CR)

N/A

Comment

The family provider does not administer medication as of this date.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The consultant observed four unrelated children for compensation and one related child not for compensation on this date.

Safety and Discipline

290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on a review of records that one family dog present did not have current vaccination records on file.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 11/14/2018

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 Transportation(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(2)(j) - Please ensure to have a fire extinguisher in the vehicle that transports the children. Also, please remember to have checklist readily available for the consultant.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

Comment

Criminal records checks were observed to be complete for the provider, spouse, and helper.

Technical Assistance

290-2-3-.21(1)(c) - The consultant discussed with the provider on having two grandchildren over the age of 17 to submit fingerprints to the Department, if permanently living in the home.

Correction Deadline: 11/14/2018

290-2-3-.07 First Aid & CPR **Met**

Comment

Please be mindful of training expiration dates.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.