



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/31/2018 **VisitType:** Monitoring Visit

Arrival: 11:20 AM

Departure: 1:50 PM

FR-000010412

Harris, Cassandra E

138 BACK SHELL ROAD Savannah, GA 31404 Chatham County
(912) 220-6517 cassiedyc@comcast.net

Mailing Address

138 BACKSHELL ROAD
SAVANNAH, GA 31404

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@dec.al.ga.gov

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2018	Monitoring Visit	Good Standing	
01/22/2018	Licensing Study	Good Standing	
07/11/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	2	3	0	0	0
School Age(5+) Years	1	3	0	0	0
Total Under 13 Years	5	8	0	0	0
Total Under 18 Years	5				
Children Present: 5 Total Children: 8 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

Comments

Plan of Improvement: Developed This Date 07/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cassandra Harris, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Finding

290-2-3-.12(3) requires furniture and equipment to be kept clean and in a safe usable condition. It was determined based on observation that the shelf inside of one of the child's cubby was broke and sharp plastic was accessible to the children.

POI (Plan of Improvement)

The provider will place tape over the plastic and fix the shelf

Correction Deadline: 8/2/2018

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Reminded the provider to ensure the mats are stored in a way to prevent the m from touching.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(4)

Child # 4

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(4)

Child # 5

Met

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a reviewed of records that two children did not have acknowledgment of no liability insurance on file.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 8/3/2018**Recited on 7/31/2018****Finding**

290-2-3-.08(1)(f)(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a review of records that two child did not have the child's known allergies documented.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 8/1/2018**Recited on 7/31/2018****290-2-3-.08 Parental Authorization(CR)****Not Met****Finding**

290-2-3-.08(3) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one child did not have authorization for emergency medical care on file.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 7/31/2018**Recited on 7/31/2018****Facility****290-2-3-.11 Physical Plant - Safe Environment(CR)****Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that there is a seven inch gap between the playground gate latch and fence pole. The gate to the playground can not be latched.

POI (Plan of Improvement)

The provider will repair the gate to ensure the gap between the gate and the fence is less than three inches and the gate can be latched. The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced.

Correction Deadline: 8/14/2018

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Discussed proper handwashing procedures.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**Met****Comment**

the provider states that she does not dispense medication.

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date. There were five children for pay present.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Not Met****Finding**

290-2-3-.11(3)(a) prohibits a Provider or a Home's Provisional Employees or Employees from physically or sexually abusing a child, or engaging in or permitting others to engage in sexually overt conduct in the presence of any Child enrolled in the Home; inflicting corporal/physical punishment upon a Child; shaking, jerking, pinching or handling roughly a Child; verbally abusing or humiliating a Child which includes, but is not limited to, the use of threats, profanity, or belittling remarks about a Child or his family; isolating a Child in a dark room, closet, or unsupervised area; using mechanical or physical restraints or devices to discipline Children; using medication to discipline a Child, or to control Children's behavior without written medical authorization issued by a licensed professional and given with the Parent's written consent; or disciplining a Child by unreasonably restricting a Child from going to the bathroom; or by punishing toileting accidents; or by force feeding a Child; or by not feeding a Child regularly scheduled meals and/or snacks; or by forcing or withholding naps; or by allowing children to discipline or humiliate other Children; or by confining a Child for disciplinary purposes to a swing, high chair, infant carrier, walker or jump seat. It was determined based on observation and provider statement that the provider pinched a child on upper arm as a form of discipline. There was no mark or bruises on the child.

POI (Plan of Improvement)

The personnel will cease use of this disciplinary method and will receive training on appropriate child guidance techniques.

Correction Deadline: 7/31/2018

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Defer****Defer**

290-2-3-.07(6)-Training for the year 2017 was evaluated on January 22, 2018. Annual training for 2018 will be evaluated on the next visit.

POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The provider will ensure that annual training is completed as required.

Correction Deadline: 12/31/2018

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.