

# Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/9/2018 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 1:00 PM

FR-000010143 Regional Consultant

Terry, Pauline B

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Mailing Address 11 MERRY DELL DR SAVANNAH, GA 31419

Quality Rated: No

| Compliance Zone Designation |                  |               |  |  |
|-----------------------------|------------------|---------------|--|--|
| 08/09/2018                  | Licensing Study  | Good Standing |  |  |
| 01/31/2018                  | Monitoring Visit | Good Standing |  |  |
| 08/16/2017                  | Licensing Study  | Good Standing |  |  |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting

the rules.

Support - Program performance is demonstrating a need for improvement in meeting

rules.

Peficient - Program is not demonstrating an acceptable level of performance in meeting

 Program is not demonstrating an acceptable level of performance in meeting the rules.

Kimberly Stoy

Phone: (678) 747-6836

#### Ratios/License Capacity

| Age Ranges           | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|----------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)    | 2                | 2             | 0    | 0           | 0                 |
| 1 & 2 Years          | 3                | 3             | 0    | 0           | 0                 |
| 3 & 4 Years          | 0                | 0             | 0    | 0           | 0                 |
| School Age(5+) Years | 0                | 0             | 0    | 0           | 0                 |
| Total Under 13 Years | 5                | 5             | 0    | 0           | 0                 |
| Total Under 18 Years | 5                |               | _    | -           | -                 |

Children Present: 5 Total Children: 5

Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 2

# Comments

This was the first visit of the fiscal year.

Plan of Improvement: Developed This Date 08/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: <u>All</u> employees of child care programs must be fingerprinted before **January 1**, **2017**. For instructions and to submit records check applications online, please visit <a href="www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <a href="https://qualityrated.decal.ga.gov/">https://qualityrated.decal.ga.gov/</a> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@decal.ga.gov">qualityrated@decal.ga.gov</a>

| Pauline Terry, Program Official | Date | Kimberly Stoy, Consultant | Date |
|---------------------------------|------|---------------------------|------|



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# **Findings Report**

Date: 8/9/2018 VisitType: Licensing Study Arrival: 11:15 AM Departure: 1:00 PM

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# The following information is associated with a Licensing Study:

# **Activities and Equipment**

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

# **Children's Records**

| Records Reviewed: 5 | Records with Missing/Incomplete Components: 0 |  |
|---------------------|---|--|
| Child # 1           | Met   |  |
| Child # 2           | Met   |  |
| Child # 3           | Met   |  |
| Child # 4           | Met   |  |
| Child # 5           | Met   |  |

290-2-3-.08 Children's Records

Met

Correction Deadline: 1/31/2018

Corrected on 8/9/2018

.08(1) - Previous citation was correct on this date.

**Facility** 

## 290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

#### Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

# 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

#### Comment

The Home appears clean and free from hazards.

# 290-2-3-.13 Playgrounds(CR)

N/A

#### Comment

Home does not provide swimming activities.

# **Health and Hygiene**

## 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Staff state proper knowledge of handwashing procedures.

# 290-2-3-.11 Diapering Areas & Practices(CR)

Met

## Comment

Staff state proper knowledge of diapering procedures.

# 290-2-3-.11 Medications(CR)

N/A

#### Comment

Provider does not currently dispense medication.

Licensure

#### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

Appropriate number of children observed in Family Child Care Learning Home this date. Consultant observed four children on this date.

# **Safety and Discipline**

#### 290-2-3-.11 Discipline(CR)

Met

#### Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 First Aid Kit Met

#### Comment

Complete first aid kit observed in the Family Child Care Learning Home

## 290-2-3-.11 Transportation(CR)

N/A

#### Comment

The provider does not provide routine transportation.

Staff Records

## 290-2-3-.21 Criminal Records Check(CR)

Met

#### Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

# 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Staff observed to be compliant with applicable laws and regulations.

# 290-2-3-.07 Staff Training

**Not Met** 

# **Finding**

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that the provider did not complete the ten hours of annual training for 2017.

#### POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 9/8/2018

# **Staff: Child Ratios and Supervision**

## 290-2-3-.07 Staff:Child Ratios(CR)

Met

#### Comment

Appropriate ratios were observed on this date.

#### 290-2-3-.07 Supervision(CR)

Met

#### Comment

Adequate supervision observed on this date.