Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/4/2019 VisitType: POI Follow Up Arrival: 9:35 AM

Departure: 12:25 PM

FR-000009996 McClerklin, Karen D

3860 CHANDLER POINTE COURT Snellville, GA 30039 Gwinnett County (770) 972-5575 KAYEKARE@BELLSOUTH.NET

Mailing Address 3860 CHANDLER POINTE COURT SNELLVILLE, GA 30039



Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good			
11/04/2019	POI Follow Up	Good Standing	standing, support, and deficient.			
07/24/2019	Monitoring Visit	Good Standing	Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.			
01/28/2019	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.			
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.			

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Childrer
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	6	7	0	0	0
Total Under 18 Years	6				
Children Present: 6	Total Children: 7				
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 2				

Comments

Please be sure to review the rules and regulations for updates. The provider was not present on this date. A helper was present. One day letter left on this date.

Plan of Improvement: To Be Submitted 11/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Regional Consultant Dianne Clarke

Phone: (770) 357-4923 Fax: (770) 357-4922 dianne.clarke@decal.ga.gov

	Please refer to the website, <u>http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</u> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,
	 New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry New clearance is required at least once every five years
100	 New clearance is required at least once every five years Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance All staff members are required to have completed at least a national fingerprint based clearance check Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date

2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached

3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Karen Mc Clerklin, Program Official

Date

Dianne Clarke, Consultant

Date

S.T.A.Y.	F. G. K. O. R. G. I.A	2 Martin Luth	Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV					
	776		Findings F	Findings Report				
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FR-00000	9996			Regi	onal Consultant			
McClerkli	n, Karen I	0		Dianne Clarke				
County		OINTE COURT Snellville, GA 30039 EKARE@BELLSOUTH.NET) Gwinnett	Fax:	e: (770) 357-4923 (770) 357-4922 ne.clarke@decal.ga.go	ov		
Mailing Add 3860 CHANE SNELLVILLE	DLER POINT							
The follow	ing inforn	nation is associated with a POI Fo	llow Up:					

Children's Records

Records Reviewed: 6	Records with Missing/Incomplete Components: 2
Child # 1 <u>"Missing/Incomplete Components"</u> Immunization Form - (.08)(2)	Not Met
Child # 2	Met
Child # 3	Met
Child # 4 <u>"Missing/Incomplete Components"</u> Physician & Emergency Contact Information - (.08)(Not Met
Child # 5	Met
Child # 6	Met

290-2-3-.08 Children's Records

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one child did not have their physician's information listed.

Not Met

Correction Deadline: 11/4/2019

Recited on 11/4/2019

Correction Deadline: 7/25/2019

Corrected on 11/4/2019

.08(11) - The previous citation was observed to be corrected in that the current liability insurance form was observed.

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that one child did not have evidence of current immunization. The immunization records expired on October 17, 2019.

Correction Deadline: 11/18/2019

Recited on 11/4/2019

Facility

Met

290-2-3-.13 Playgrounds(CR)

Correction Deadline: 7/25/2019

Corrected on 11/4/2019

.13(2)(a) - The previous citation was observed to be corrected in that there were no active ant piles on the playground. Discussed with the helper regarding ensuring that the playground remains clean and checked regularly for ant piles.

Safety and Discipline

Correction Deadline: 7/31/2019

Corrected on 11/4/2019

.11(1)(n) - The previous citation was observed to be corrected in that the provider stated that the dog is no longer in the home. The consultant did not observe the dog present.

Staff Records

Not Met

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Finding

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation that an emergency helper present on November 4, 2019 did not have current evidence of a comprehensive background check on file and was outside of the preceding 12 months from the start date.

Correction Deadline: 11/4/2019		

290-2-3-.07 Provider Qualifications

Not Met

Finding

290-2-3-.07(5) requires that prior to assignment to children or task, the Provider and all Employees and Provisional Employees must receive initial program orientation. It was determined based on a review of records that there was no helper orientation on file. There was not a file for the helper who was present on November 4, 2019.

Correction Deadline: 11/5/2019

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)

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Corrected on 11/4/2019

.07(14) - The previous citation was observed to be corrected in that adequate supervision was observed. The consultant reminded the provider/helper to ensure that children are supervised at all times.