

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Stacey Gooden, Program Official

Date

Chrische Walker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/21/2018 **VisitType:** Monitoring Visit **Arrival:** 3:20 PM **Departure:** 5:20 PM

FR-000009803

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **N/A**

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(08)(1), Mom Work # Missing -(08)(1), Physician & Emergency Contact Information - (08)(1)

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one enrolled child and one present child did not have completed enrollment forms with the parents business information. It was further determined that one child enrolled and one child present did not have completed enrollment forms with the physician's contact information.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 3/22/2018**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three children enrolled did not have evidence of current immunizations on file.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/28/2018

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on the consultant's observation that the smoke detector located downstairs in the children's play area was not in working order.

POI (Plan of Improvement)

The home provider will ensure that a working smoke detector is in working order.

Correction Deadline: 3/21/2018

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Finding**

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on the consultant's observation that one bottom outlet was not covered in the children's sleeping room and two outlets were not covered in the first room on the back right lower wall.

POI (Plan of Improvement)

The Home will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 3/21/2018

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Comment**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Technical Assistance

290-2-3-.13(2)(a) - The consultant discussed the concrete leveling on the basketball court. The provider stated that the playground is undergoing renovation and is projected to be completed next month.

Correction Deadline: 3/31/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Family provider stated proper knowledge of hand washing procedures.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)**N/A****Comment**

The family provider stated that medication is not administered to children at this time.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date. The consultant observed one child for compensation on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR **Met**

Correction Deadline: 11/2/2017

Corrected on 3/21/2018

.07(5) - The previous citation has been corrected on this date. The consultant observed the provider to have a current CPR and first aid certification on file.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

290-2-3-.07 Staff Training **Met**

Comment

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

Correction Deadline: 11/2/2017

Corrected on 3/21/2018

.07(6) - The previous citation has been corrected on this date. The consultant observed the provider to have completed ten required annual training hours for the 2017 calendar year.

Comment

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.