





**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Sheila Boone, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Beth Houtz, Consultant

\_\_\_\_\_  
Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 10/31/2017 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 10:30 AM

**FR-000009312**

**Boone, Sheila Y**

122 HOLLY HILL LANE Thomasville, GA 31757 Thomas County  
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**Mailing Address**

122 HOLLY HILL LANE  
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**Regional Consultant**

Beth Houtz

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beth.houtz@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Technical Assistance**

**Correction Deadline: 5/11/2017**

**Corrected on 10/31/2017**

This citation was observed to be corrected on this date. The Provided had enough mats and sleeping equipment for each child.

**Technical Assistance**

The consultant discussed keeping each child's bedding separate from other children's bedding by storing it in separate bags.

**Correction Deadline: 10/31/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The consultant discussed with the Provider taping the two Cozy Coupe gas tanks and removing the broken lid of the push popping toy.

**Correction Deadline: 11/10/2017**

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<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Medications(CR)****Met****Comment**

Provider stated that no medication is currently dispensed.

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<b>Licensure</b>
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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children

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<b>Safety and Discipline</b>
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**290-2-3-.11 Animals****Met****Comment**

Appropriate Vaccination Records

**290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant Interactions Observed

**290-2-3-.11 First Aid Kit****Met****Comment**

Observed Kit Complete

**290-2-3-.11 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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<b>Staff Records</b>
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**290-2-3-.08 Criminal Records Check(CR)****Met****Correction Deadline: 5/11/2017**

Corrected on 10/31/2017

This citation was observed to be corrected on this date. The Provider had a satisfactory record check for all adults in the home.

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290-2-3-.21 Criminal Records Check(CR)

Met

Correction Deadline: 5/11/2017

Corrected on 10/31/2017

This citation was observed to be corrected on this date. The Provider had a satisfactory record check for all adults in the home.

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290-2-3-.07 Staff Qualifications(CR)

Met

**Comment**

Staff qualifications/compliance with law

<b>Staff:Child Ratios and Supervision</b>
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290-2-3-.07 Staff:Child Ratios(CR)

Met

**Comment**

Appropriate Ratios Observed

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290-2-3-.07 Supervision(CR)

Met

**Comment**

Observed-Adequate Supervision