



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sharon Starr, Program Official

Date

Rapheal Betton, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/21/2017 **VisitType:** Licensing Study

Arrival: 1:05 PM

Departure: 2:50 PM

FR-000009310

Starr, Sharon

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Regional Consultant

Rapheal Betton

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

290-2-3-.12(1) - Consultant observed that all equipment was properly anchored.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

290-2-3-.19 - Staff stated proper knowledge of infant sleep safety requirements.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

290-2-3-.07(16) - Director stated that there are no water related activities at this time.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Met

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

290-2-3-.11(1) - Provider stated proper knowledge of hand washing procedures throughout the day.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

Appropriate Vaccination Records

290-2-3-.11 Discipline(CR) **Met**

Comment

290-2-3-.11(3) - Provider stated proper knowledge of redirection.

290-2-3-.11 First Aid Kit **Met**

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) **N/A**

Comment

290-2-3-.11(2)(j) - Provider stated that there is no routine transportation provided.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

290-2-3-.07(23) - Consultant observed no applicable laws being broken on this date.

Correction Deadline: 11/21/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attention To Needs