



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2018 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 10:25 AM

FR-000009246

Stokes, Pamela R

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Regional Consultant

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Mailing Address

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Quality Rated: ★ ★

Compliance Zone Designation		
03/28/2018	Licensing Study	Good Standing
08/07/2017	Monitoring Visit	Good Standing
04/11/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	9	0	1	0
3 & 4 Years	1	4	0	0	0
School Age(5+) Years	0	5	0	2	0
Total Under 13 Years	4	18	0	1	0
Total Under 18 Years	4				

Children Present: 4	Total Children: 21
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 2

Comments

The purpose of today's visit is a licensing study. This is the second visit of the fiscal year. The provider does not dispense medication and does not transport children. The provider stated that they do carry liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Pamela Stokes, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Care is not provided for any infant required to be in a crib

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Child # 1 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2 Met

Child # 3 Met

Child # 4 Met

Technical Assistance

290-2-3-.08(2) - Provider will obtain current immunization records for one child in care who is missing the current immunization record. The Provider contacted the parent during the visit to obtain the current record. The consultant left information about GRITS, Georgia Registry of Immunization Transactions with the Provider so that they can print immunization forms.

Correction Deadline: 3/28/2018

Finding

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that only two of the four children present were signed in at drop off on Wednesday, March 28, 2018.

POI (Plan of Improvement)

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 3/28/2018

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Fire and safety drills were observed to be documented and up-to-date. Smoke Detector and Fire Extinguisher were observed to be in operable condition.

Correction Deadline: 4/27/2018

Finding

290-2-3-.11(2)(d) requires that hanging cords be inaccessible to children. It was determined based on observation that a cord to a portable fan was hanging across the reading area in front of the children's couch.

POI (Plan of Improvement)

The Home Provider will ensure that hanging cords are inaccessible.

Correction Deadline: 3/28/2018

Technical Assistance

290-2-3-.11(2)(f) - The consultant discussed with the Provider about storing brooms and dust pans somewhere other than in the classroom.

Correction Deadline: 3/28/2018

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance**

Correction Deadline: 8/17/2017

Corrected on 3/28/2018

.13(2)(a) - This citation was observed to be corrected on this date. the blue swing had been taped and the swing hooks were closed.

Technical Assistance

290-2-3-.13(2)(a) - The consultant discussed with the Provider about re-taping the blue swing and monitoring the slide platform by the swing set for cracks.

Correction Deadline: 4/7/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Proper handwashing procedures observed.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

There are no diapered children currently enrolled in the program.

290-2-3-.11 Medications(CR) **Met**

Comment

The Provider stated that no medication is currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 First Aid Kit **Met**

Comment

Complete kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.