



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/20/2017 **VisitType:** Licensing Study

**Arrival:** 12:40 PM

**Departure:** 2:35 PM

**FR-000008766**

**Harris, Brenda D**

270 Travelers Rest Road Montezuma, GA 31063 Macon County  
(229) 591-2572 BHARRISKIDDIEKARE@GMAIL.COM

**Regional Consultant**

Rukiya Thomas

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**Mailing Address**

P.O. BOX 713  
Montezuma, GA 31063

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2017	Licensing Study	Good Standing	
06/13/2017	Licensing Study	Good Standing	
10/11/2016	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	1	3	0	0	0
School Age(5+) Years	0	2	0	0	0
<b>Total Under 13 Years</b>	4	9	0	0	0
<b>Total Under 18 Years</b>	4				
Children Present: 4		Total Children: 9			
Caregivers/Helpers Present: 2		Total Caregivers/Helpers: 1			

**Comments**

The consultant issued and discussed the compliance determination worksheet on this date.

Plan of Improvement: Developed This Date 11/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Brenda Harris, Program Official

Date

Rukiya Thomas, Consultant

Date



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### Findings Report

**Date:** 11/20/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

The consultant discussed SIDS practices.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4

Met

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 10/11/2016**

Corrected on 11/20/2017

The previous rule violation was observed to be corrected on this date.

290-2-3-.08 Parental Authorization(CR) Met

Correction Deadline: 10/11/2016

Corrected on 11/20/2017

The previous rule violation was observed to be corrected on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

**Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

**Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) Met

**Comment**

Outside Area Clean, Well Maintained

Food Service

290-2-3-.10 Food Service & Nutrition Not Met

**Finding**

290-2-3-.10(5) requires that infant formula bottles be labeled with the individual child's name. Any unused formula or milk shall be discarded or returned to the Parent at the end of the day. It was determined based on observation that all infant formula bottles were not labeled with the child's individual name.

**POI (Plan of Improvement)**

The Home will check bottles each day to determine if they are already labeled with the Child's name and will label those that are not. The Home will dispose of any unused formula or milk or return it to the Parent at the end of the day.

Correction Deadline: 11/20/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Technical Assistance

**Technical Assistance**

The consultant discussed ensuring hand washing practices.

Correction Deadline: 11/20/2017

290-2-3-.11 Diapering Areas & Practices(CR) Technical Assistance

**Technical Assistance**

The consultant discussed appropriate diapering practices.

290-2-3-.11 Medications(CR) Met

**Comment**

Medication is not administered at this time.

Licensure

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**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Appropriate number of children

**Safety and Discipline**

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**290-2-3-.11 Animals** **Not Met**

**Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on the provider's statement that the pet vaccination records for he dog had expired.

**POI (Plan of Improvement)**

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

**Correction Deadline: 11/20/2017**

**Recited on 11/20/2017**

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 First Aid Kit** **Technical Assistance**

**Technical Assistance**

The consultant discussed ensuring that all items(face mask) are placed in the first aid kit.

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

**Staff Records**

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**290-2-3-.04 Criminal Records Check(CR)** **Met**

**Correction Deadline: 10/11/2016**

**Corrected on 11/20/2017**

**The previous rule violation was observed to be corrected on this date.**

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**290-2-3-.08 Criminal Records Check(CR)** **Met**

**Correction Deadline: 10/11/2016**

**Corrected on 11/20/2017**

**The previous rule violation was observed to be corrected on this date.**

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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Observed-Provider Certified First Aid & CPR

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff qualifications/compliance with law

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**290-2-3-.07 Staff Training****Not Met****Finding**

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of training certificates that the provider completed 6 hours of training instead of 10 hours of training for 2016.

**POI (Plan of Improvement)**

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 12/20/2017**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision