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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cheryl Stephens, Program Official

Date

Haley Carwile, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/19/2017 **VisitType:** Licensing Study **Arrival:** 1:45 PM **Departure:** 3:15 PM

FR-000008363

Stephens, Cheryl

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

290-2-3-.08 Children's Records**Met****Correction Deadline: 3/1/2017****Corrected on 9/19/2017****.08(1)(c) - Observed immunization records for all enrolled children on this date.****Facility****290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

Previously Cited: 290-2-3-.11(2)(c) requires that fire drills be practiced monthly and shall be documented and kept on file for one year. It was determined based on observation that there was no documentation to show that a fire drill had been conducted for the months of December 2016 and January and February 2017 as required.

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that a fire drill was not conducted in August 2017 as required.

POI (Plan of Improvement)

Previously Cited: The home provider will conduct monthly fire drills, complete a written record of the drill and maintain documentation on file for one year.

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 9/30/2017**Recited on 9/19/2017****290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**Not Evaluated**

Comment

Per provider, no medication administered at the home.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Observed six children present for pay on this date.

Safety and Discipline

290-2-3-.11 Animals

Not Evaluated

Comment

No Animals Kept

290-2-3-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)

N/A

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision