



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/22/2019 **VisitType:** Licensing Study

Arrival: 9:20 AM

Departure: 11:10 AM

FR-000004032

Coleman, Donna

3 LONG BOW COURT Savannah, GA 31406 Chatham County
(912) 777-3159 ddlearningtree@yahoo.com

Mailing Address

3 LONG BOW COURT
SAVANNAH, GA 31406

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.ga.gov

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2019	Licensing Study	Good Standing	
04/25/2019	Monitoring Visit	Good Standing	
10/30/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	2
Total Under 13 Years	5	5	0	0	0
Total Under 18 Years	5				
Children Present: 5 Caregivers/Helpers Present: 1					
Total Children: 7 Total Caregivers/Helpers: 1					

Comments

Plan of Improvement: Developed This Date 10/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Donna Coleman, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The children mats were stored as required. The two pack-n-plays in the home were observed to be in good condition.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(4), Infant Feeding Plan - (.10)(4)

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

290-2-3-.08 Children's Records**Technical Assistance****Technical Assistance**

290-2-3-.08(1) - Discussed with the provider about updating the enrollment form to include the address of person(s) to whom the Child may be released. The consultant also left a copy of the enrollment form from the Bright from the Start website.

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

290-2-3-.11(2)(a) - Discussed the new emergency preparedness plan requirements. The consultant emailed the provider the template form the Bright from the Start website.

Correction Deadline: 11/1/2019**Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the Home did not complete tornado and lock down drills as required. There was no documentation of these drills for the year 2019.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 11/21/2019**Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on observation that the only smoke detector in the home was not operable.

POI (Plan of Improvement)

The home will replace the batteries in the smoke detector. The home provider will ensure that a working smoke detector is on each floor.

Correction Deadline: 10/23/2019**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

290-2-3-.13(2) - Discussed with the provider about covering of repairing the section of the carpet that is beginning to separate at the seams on the enclosed patio

Correction Deadline: 4/27/2019

Corrected on 10/22/2019

.13(2)(a) - The previous citation has been corrected. The screened door on the enclosed patio has been repaired.

Food Service

290-2-3-.10 Food Service & Nutrition

Not Met

Finding

290-2-3-.10(4) requires that for the feeding of children under one year old the Home Provider must secure from Parents infant formula and a feeding plan. It was determined based on a review of records that one infant did not have feeding plan on file.

POI (Plan of Improvement)

The Home Provider will ensure that infant formula and a feeding plan is secured for children under one year old.

Correction Deadline: 10/22/2019

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff state proper knowledge of hand washing procedures.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)

N/A

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals

N/A

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit

Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Other Staff Direct Contact with Children(CR)**N/A****Comment**

The facility does not currently have any additional staff employed.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider only completed 6 of the required 10 hours of training for the year 2018.

POI (Plan of Improvement)

The provider has acquired training hours for the year 2019. The provider will complete at least ten hours of training by December 31, 2019. The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/31/2019

Staff:Child Ratios and Supervision**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

Comment

Adequate supervision observed on this date.