



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/11/2017 **VisitType:** Licensing Study

Arrival: 12:55 PM

Departure: 2:35 PM

FR-000002362

Armstrong, Patty A

805 MATTHEWS RD Tennille, GA 31089 Washington County
 (478) 552-7720 pattyarmstrong28@yahoo.com

Mailing Address

P.O. BOX 594
 TENNILLE, GA 31089

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decals.ga.gov

Joint with: LaKeyshia Tucker

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/11/2017	Licensing Study	Good Standing	
06/16/2017	Licensing Study	Good Standing	
09/30/2016	Monitoring Visit	Good Standing	


Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	4	0	0	0
3 & 4 Years	1	2	0	1	0
School Age(5+) Years	0	4	0	0	0
Total Under 13 Years	4	10	0	1	0
Total Under 18 Years	4				
Children Present: 4		Total Children: 11			
Caregivers/Helpers Present: 1		Total Caregivers/Helpers: 6			

Comments

Plan of Improvement: Developed This Date 10/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Patty Armstrong, Program Official

Date

Valarie Musselwhite, Consultant

Date

LaKeyshia Tucker, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

290-2-3-.12(1) - Add a variety of toys to enhance the learning environment for all ages in the group of children.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

290-2-3-.19 - Director stated not currently caring for infants. Discussed ensuring sheets in playpen are tight fitting and safe for infant sleep.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 2

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 3

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 4

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of records that nine of eleven children's records were missing parents signed liability forms.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 10/11/2017

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of records that two children were observed to have expired immunization forms.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/11/2017

Finding

Previously Cited: 290-2-3-.08(1)(j) requires the Home to maintain documentation, which need not be filed in the Child's individual record, that the Child has been signed in and out of the Home at each arrival and departure time by the Parent or authorized person(s). The documentation will include at least the following information: the Child's name, date, drop-off and pick-up times, and initials of the Parent or other authorized person. The Home shall ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parents of the Child and that person matches the identifying information provided by the Parent. It was determined based on review of records that provider did not maintain a copy of sign in/out sheets.

POI (Plan of Improvement)

Previously Cited: The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required. The Home will check records and identification and take any additional steps necessary to ensure children are released to authorized persons.

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 10/12/2017

Recited on 10/11/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**290-2-3-.11(2)(f) - Keep broom, portable fans, and personal adult purses out of reach of children

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Technical Assistance**

290-2-3-.13(2)(a) - Reminder to dump standing water from outside play equipment after rain.

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that plunger, rake, and broken shovel were on the playground and accessible to the children. Consultant observed several active ant hills on the playground.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 10/21/2017**Technical Assistance**

290-2-3-.13(2)(d) - Fence is currently damaged due to Hurricane Irma. Provider is receiving quotes to have the fence fixed and plans to have fence fixed in three weeks.

Correction Deadline: 10/11/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**No Diapered Children Enrolled

290-2-3-.11 Medications(CR)**Met****Comment**Provider stated no medication is being dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**Provider observed to care for two unrelated children for pay, one related child for pay, and one related child not for pay.

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Reminder-Voice Tone in Redirecting

290-2-3-.11 First Aid Kit **Met**

Comment

Reminder- Replace expired itch cream.

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

No new hires

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision