

## Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/30/2017 Arrival: 10:45 AM Departure: 2:00 PM VisitType: Licensing Study

FR-00000879 Regional Consultant

Biggers, Zelbra D

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Compliance Zone Designation				
08/30/2017	Licensing Study	Good Standing		
04/03/2017	Monitoring Visit	Good Standing		
10/26/2016	Licensing Study	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support Program performance is demonstrating a need for improvement in meeting

rules. Deficient Program is not demonstrating an acceptable level of performance in meeting

the rules.

#### Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	1	0	0	0
3 & 4 Years	0	1	0	0	1
School Age(5+) Years	0	4	0	0	0
Total Under 13 Years	0	6	0	0	1
Total Under 18 Years	0				

Total Children: 7 Children Present: 0

Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 7

#### Comments

Plan of Improvement: Developed This Date 08/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Zelbra Biggers, Program Official

Date

Date

Date

Date

Date

Date



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## **Findings Report**

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## The following information is associated with a Licensing Study:

## **Activities and Equipment**

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Discussed-Add to Enhance Variety. No children are currently present.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

**Children's Records** 

## 290-2-3-.08 Children's Records

**Not Met** 

#### **Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of children's recorders the provider failed to have notification in writing that the home is not covered by liability insurance.

## POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 8/30/2017

## **Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of children's records two children enrolled failed to have evidence of age-appropriate immunization.

## POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 8/30/2017

Correction Deadline. 8/30/2017	
	Facility
290-2-311 Physical Plant - Safe Environment(CR)	Met
Comment	
Observation-No Hazards Accessible	
290-2-313 Physical Plant-Structural/Mechanical(CR)	Met
Comment	
Home Clean, Free of Hazards	
290-2-313 Playgrounds(CR)	Met
Comment Discussed - tree inspection and evaluation.	
	Health and Hygiene
290-2-311 Children's Health and Hygiene(CR)	Met
Comment	
Staff Stated Proper Knowledge	
290-2-311 Diapering Areas & Practices(CR)	Met
Comment	
No children enrolled	
290-2-311 Medications(CR)	Met
Comment Discussed-Documentation/Procedures	
Discussed-Documentation// Tocedures	Licensure
	2.00.104.0
290-2-304 Application Requirements(CR)	Met
Comment	
Appropriate number of children	
	Safety and Discipline
290-2-311 Discipline(CR)	Met
Comment	

No children present

## 290-2-3-.11 Transportation(CR)

Met

#### Comment

**Observed-Complete Documentation** 

**Staff Records** 

## 290-2-3-.21 Criminal Records Check(CR)

Met

#### Comment

Criminal Records Check complete

## 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Staff qualifications/compliance with law

## 290-2-3-.08 Staff Training

**Not Met** 

## **Finding**

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of staff record that the provider had only six hours of training for 2016.

v1.03

## POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 8/30/2017

# **Staff: Child Ratios and Supervision**

#### 290-2-3-.07 Staff:Child Ratios(CR)

Met

## Comment

No children present

## 290-2-3-.07 Supervision(CR)

Met

#### Comment

No children present