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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Zelbra Biggers, Program Official

Date

Judy T. LaRue, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/30/2017 **VisitType:** Licensing Study **Arrival:** 10:45 AM **Departure:** 2:00 PM

FR-00000879

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

Discussed-Add to Enhance Variety. No children are currently present.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records **Not Met**

Finding

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of children's records the provider failed to have notification in writing that the home is not covered by liability insurance.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 8/30/2017

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of children's records two children enrolled failed to have evidence of age-appropriate immunization.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 8/30/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)	Met
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Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)	Met
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Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)	Met
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Comment

Discussed - tree inspection and evaluation.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)	Met
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Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)	Met
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Comment

No children enrolled

290-2-3-.11 Medications(CR)	Met
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Comment

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR)	Met
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Comment

Appropriate number of children

Safety and Discipline

290-2-3-.11 Discipline(CR)	Met
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Comment

No children present

290-2-3-.11 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff qualifications/compliance with law

290-2-3-.08 Staff Training**Not Met****Finding**

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of staff record that the provider had only six hours of training for 2016.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 8/30/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

No children present

290-2-3-.07 Supervision(CR)**Met****Comment**

No children present