



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/31/2017 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 10:00 AM

FR-000000793

Cutter, Elizabeth E.

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Regional Consultant

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Mailing Address

3119 ROBERTSON STREET
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Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/31/2017	Monitoring Visit	Good Standing	
01/17/2017	Licensing Study	Good Standing	
08/26/2016	Monitoring Visit	Good Standing	


Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	3	2	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	5	0	1	0
Total Under 18 Years	6				
Children Present: 6		Total Children: 6			
Caregivers/Helpers Present: 1		Total Caregivers/Helpers: 1			

Comments

Plan of Improvement: Developed This Date 08/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elizabeth Cutter, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment secure.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Observed Pack-N-Plays for the two enrolled infants.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Allergy/Medical Information - (.08)(1)(f)	
Child # 5	Met

Child # 6

Met

290-2-3-.08 Children's Records

Not Met

Correction Deadline: 1/31/2017

Corrected on 8/31/2017

.08(1)(c) - Immunization records complete.

Finding

Previously Cited: 290-2-3-.08(1)(f) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on review of records that the Provider did not have this information completed for three of eight children.

290-2-3-.08(1)(f)(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a review of records that the home did not allergy information documented for one of six children.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 9/1/2017

Recited on 8/31/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(2)(a) - Discussed the new emergency preparedness plans with the provider. The consultant explained where to find resources and forms on the Bright from the Start website.

Correction Deadline: 9/10/2017

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(2)(d) - Discussed with the provider about washing the outdoor toys.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR) **Met**

Comment

The provider states that she does not dispense medication.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

290-2-3-.04(1)(d) - Application requirements met on this date. There were five children for pay and one child for no pay present.

Correction Deadline: 8/31/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

No inappropriate discipline observed during the visit.

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 1/18/2017

Corrected on 8/31/2017

.21(1)(e) - Criminal record checks complete.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

290-2-3-.07(23) - Staff observed to be in compliance with all applicable laws.

Correction Deadline: 8/31/2017

290-2-3-.07 Staff Training **Met**

Correction Deadline: 3/25/2016

Corrected on 8/31/2017

.07(4) - Observed documentation of training.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision