



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/31/2020 **VisitType:** Licensing Study

Arrival: 9:45 AM

Departure: 12:15 PM

FR-000000450

Ford, Tolanda C.

1813 UPSON STREET Savannah, GA 31405 Chatham County
(912) 236-3356 tsford19@gmail.com

Mailing Address

1813 UPSON STREET
SAVANNAH, GA 31405

Regional Consultant

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@dec.al.ga.gov

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/31/2020	Licensing Study	Good Standing	
07/17/2019	Monitoring Visit	Good Standing	
01/29/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	2	0	1	0
1 & 2 Years	0	1	0	0	0
3 & 4 Years	4	3	0	1	0
School Age(5+) Years	0	0	0	2	0
Total Under 13 Years	7	6	0	4	0
Total Under 18 Years	7				
Children Present: 7 Caregivers/Helpers Present: 2					
Total Children: 10 Total Caregivers/Helpers: 2					

Comments

This is the second regulatory visit of the fiscal year. The home currently has a two-star rating from quality rated.

The home does not currently dispense medication, provide routine transportation, field trips, or swimming activities.

The Consultant observed five children for pay and two children not for pay present during the visit.

The Consultant left blank Parental Acknowledgement of no liability forms on this date.

Plan of Improvement: Developed This Date 01/31/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tolanda Ford, Program Official

Date

Chrissy Miller, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/31/2020 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:15 PM

FR-000000450

Ford, Tolanda C.

1813 UPSON STREET Savannah, GA 31405 Chatham County
(912) 236-3356 tsford19@gmail.com

Mailing Address

1813 UPSON STREET
SAVANNAH, GA 31405

Regional Consultant

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(2) requires that a Family Child Care Learning Home shall provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants and one-year-old children when placed for sleep in a safety approved crib or in any other type of equipment approved for infant sleep. Staff shall place an infant to sleep on the infant's back unless the Parent has provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back, but allow the infant to roll over into his or her preferred positions and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant, however swaddling shall not be used unless the Home has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant such as but not limited to crib gyms, toys, mirrors and mobiles. It was determined based on the Consultant's observation that there was a toy present in the pack-n-play with a sleeping infant on this day.

POI (Plan of Improvement)

The Home Provider will ensure that safe sleep requirements for infants are followed as required.

Correction Deadline: 1/31/2020

Technical Assistance

290-2-3-.19(4) - requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. The Consultant discussed keeping the cots covered at all times when the cots are not in use.

Correction Deadline: 1/31/2020

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 7
Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met

290-2-3-.08 Children's Records

Technical Assistance

Technical Assistance

290-2-3-.08(1) - The Consultant discussed obtaining the missing authorized pick up information for the one out of ten children enrolled in the program.

Correction Deadline: 1/31/2020

Technical Assistance

290-2-3-.08(11) - The Consultant discussed with the Provider about ensuring that each child has the updated form to document the parent acknowledgement of liability insurance. The Consultant printed off seven forms for the Provider to use.

Correction Deadline: 1/31/2020

Technical Assistance

290-2-3-.08(13) - The Consultant discussed with the Provider about obtaining the proper documentation for the two children with the no pay status.

Correction Deadline: 1/31/2020

Technical Assistance

290-2-3-.08(4) - The Consultant discussed obtaining the missing allergy and disability information for the one out of ten children enrolled in the program.

Correction Deadline: 1/31/2020

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)	Met
--	------------

Correction Deadline: 7/27/2019

Corrected on 1/31/2020

.11(2)(a) - The Consultant observed the home to have a completed written emergency plan on this date.

Correction Deadline: 7/31/2019

Corrected on 1/31/2020

.11(2)(c) - The Consultant observed the Provider to have an updated and completed drill log on this date. The Consultant reminded the Provider to review the emergency plans every six months.

Comment

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)	Met
---	------------

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)	Technical Assistance
------------------------------------	-----------------------------

Correction Deadline: 7/27/2019

Corrected on 1/31/2020

.13(2)(a) - The Consultant observed this rule to be corrected on this date.

Technical Assistance

290-2-3-.13(2)(a) - The Consultant discussed with the Provider about leveling the concrete slab in the middle of the playground to make it level with the ground around it to prevent it from posing a tripping hazard for the children.

Correction Deadline: 2/10/2020

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)	Met
--	------------

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)	N/A
------------------------------------	------------

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)	Met
---	------------

Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The Consultant observed five children for pay and two children not for pay on this date.

Safety and Discipline**290-2-3-.11 Animals****N/A****Comment**

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)**Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires or new residents since the last regulatory visit.

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

Previously Cited: 290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on the consultants review that the provider and helper in the home did not complete the annual ten (10) clock hours of training for 2018.

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on the Consultant's review of staff records that the Provider did not have any training hours for January 2019 to December 2019 and one staff member who started on March 14, 2016, did not have any annual training hours for January 2019 to December 2019.

POI (Plan of Improvement)

Previously Cited: The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Provider already has a plan on how to complete the annual training hours for the January 2020 to December 2020 annual training year.

Correction Deadline: 12/31/2020

Recited on 1/31/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.