



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 9/16/2020

VisitType: EX-Monitoring

Arrival: 10:00AM Departure: 11:00AM

EX-44799 EXMT-8495 EX-1 - Government
Bulloch County Board of Commissioners -
Brooklet 4th & 5th Afterschool

416 North Cromley Road, Brooklet GA 30415
Bulloch County
(912) 489-9058 jdeal@bullochrec.com

Mailing Address

PO Box 408, GA 30459

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

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Joint with:

Staff:Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Contains 2 rows of data.

Group Sizes Met? Y Total # Non-Care Staff Present: 1 #Staff Count: 0 #Children Count: 0

Comments:

The administrative review was begun on September 16, 2020 and the virtual visit was completed on September 16, 2020. This virtual visit was completed virtually via GoTo meeting. The report was discussed and emailed to the program for a signature.

Discussed the following regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order. Program stated that they were using the guidance and checklist.

- 1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)
2) Discussed promoting social distancing
3) Limiting sharing of supplies and materials
4) Ensuring staff are trained
5) Checking for signs and systems and ensuring procedures are in place.

Website Resources:

https://dph.georgia.gov/

http://dec.al.ga.gov/BFTS/Covid19.aspx

https://gov.georgia.gov/

https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html

Corrective Action Plan:Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, provider number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non compliance may jepordize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

Program observed to have some materials and equipment for use.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**N/A**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-.L Physical Plant (NCP)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**EX-HS-.M Playgrounds (CS)**

**Not Met**

**Finding**

EX-HS-.M(1) requires that playgrounds be protected from traffic or other hazards by a 4 four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation during a virtual visit, that not all areas of the playground were enclosed with a fence as required.

**POI (Plan of Improvement)**

The Program will utilize cones or another way to block off areas of the playground that is not completely fenced.

**Correction Deadline: 9/16/2020**

## Health and Hygiene

**EX-HS-.U Diapering Areas & Practices (CS)**

N/A

**Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene (NCP)**

Met

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**EX-HS-.I Medications (CS)**

Met

**Comment**

Medication is not dispensed since the beginning of the year.

## Policies and Procedures

**EX-HS-.J Operational Policies & Procedures (NCP)**

Met

**Comment**

Observed the Program's written emergency plan on this date.

**EX-HS-.T Required Reporting (NCP)**

Met

**Comment**

There were no incidents or injuries that required reporting.

## Safety

**EX-HS-.S**

N/A

**Comment**

No field trips are offered

**EX-HS-.E Discipline (CS)**

Met

**Comment**

Observed age-appropriate discipline policies on this date.

**EX-HS-.R Transportation (CS)**

Met

**Comment**

Program does not provide routine transportation.

## Sleeping & Resting Equipment

**EX-HS-.V Safe Sleeping and Resting Requirements (CS)**

N/A

**Comment**

No safe sleep policies are necessary.

## Staff Records

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/18/2018

Met

Date of Hire: 08/21/2019

Met

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete for the two staff currently assigned to this site. Ensure other staff are removed or hidden within your account.

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**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

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**EX-HS-.P Staff Training (NCP)****Met****Comment**

Observed training for all staff members on this date.

<b>Staffing and Supervision</b>
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**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children during the visit. .