



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 9/29/2020

VisitType: EX-Monitoring

Arrival: 10:00AM Departure: 11:00AM

EX-45053 EXMT-9341 EX-7 - Day camp
Albany Area YMCA Sports Park Summer Day Camp

4508 Gillionville Road, Albany GA 31707 Dougherty County
(229) 435-8389 chobson@albanyareaymca.org

Mailing Address

1701 Gillionville Road, GA 31707

Staff:Child Ratios

Comments:

CAPS Health and Safety Monitoring visit was conducted virtually due to COVID-19.

Corrective Action Plan:No Plan Developed



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- Facility name, provider number and visit date
Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non compliance may jepordize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature\_\_\_\_\_

Printed Name\_\_\_\_\_

Date\_\_\_\_\_

Specialist Signature\_\_\_\_\_

Date\_\_\_\_\_



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**(Summary Report)**

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**Mailing Address**

1701 Gillionville Road, GA 31707

**Regional Consultant**

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.A**

**Met**

**Comment**

EX-HS-.A(1) - Program has a prescribed plan of activities. Not observed during this visit due to no children were present.

**Correction Deadline: 9/30/2020**

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**Met**

**Comment**

Swimming rules discussed.

**Children's Records**

**EX-HS-.C**

**Met**

**Comment**

EX-HS-.C(1) - It was determined the program does maintain a a file for each child while such child is in care at the Program and for a period of one (1) year after such child is no longer in care at the Program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released.

**Correction Deadline: 9/30/2020**

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Met**

**Comment**

It was observed the program does not have the approval letter and notice of exemption posted.

**Facility**

**EX-HS-.B**

**Met**

**Comment**

EX-HS-.B(5) - Bathrooms are located in between each room adjacent to childcare areas. Supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels.

**Correction Deadline: 9/30/2020**

**EX-HS-.L Physical Plant (NCP)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**EX-HS-.M Playgrounds (CS)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Health and Hygiene**

**EX-HS-.U Diapering Areas & Practices (CS)**

**Met**

**Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene (NCP)**

**Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**EX-HS-.I Medications (CS)**

**Met**

**Comment**

Discussed proper medication documentation and procedures.

**Policies and Procedures**

**EX-HS-.J Operational Policies & Procedures (NCP)**

**Met**

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

**EX-HS-.T Required Reporting (NCP)**

**Met**

**Comment**

There were no incidents or injuries that required reporting.

**Safety**

**EX-HS-.S**

**Met**

**Comment**

No field trips are offered

**EX-HS-.E Discipline (CS)**

**Met**

**Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**EX-HS-.R Transportation (CS)**

**Met**

**Comment**

Program does not provide routine transportation.

**Sleeping & Resting Equipment**

**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No safe sleep policies are necessary.

**Staff Records****Records Reviewed: 1****Records with Missing/Incomplete Components: 0**

Met

**EX-HS-.K****Met****Comment**

EX-HS-.K(1) - It was determined that the program does must maintain a personnel file on all Staff for the duration of the term of employment and contains the following: Identifying information to include: name, date of birth, current address and current telephone number.

**Correction Deadline: 10/5/2020****EX-HS-.N****Met****Comment**

EX-HS-.N(1) - It was determined the program does have a Director/Administrator who is responsible for the supervision, operation and maintenance of the program. The Director/Administrator is on the premises and if absent from the program at any time during the hours of operation, there shall be an officially designated person on-site to assume responsibility for the operation of the program.

**Correction Deadline: 9/30/2020****EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete.

**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

All of the staff have completed the CPR/First Aid training.

**EX-HS-.P Staff Training (NCP)****Met****Comment**

All of the staff have completed the initial Health and Safety Orientation training.

**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.