



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 2/23/2021

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 3:30PM

**EX-53104 EXMT-17870 EX-7 - Day camp
Girls Inc. of Greater Atlanta**

461 Manget Street, Marietta GA 30060 Cobb County
(678) 686-1740 tcolleibailey@girlsincatl.org

Mailing Address

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
2/23/2021	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Gym		0	0	Y	Virtual visit was conducted at the end of the day, children had left for the day.

Group Sizes Met? Y

Total # Non-Care Staff Present: 3


#Staff Count: 0

#Children Count: 0

Comments:

CAPS visit was completed virtually due to the COVID-19 pandemic. Program is operating within the approval guidelines. Program is also under renovation and children are provided remote learning services at the gym. The gym is set up to facilitate social distancing.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 2/23/2021

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 3:30PM

**EX-53104 EXMT-17870 EX-7 - Day camp
Girls Inc. of Greater Atlanta**

461 Manget Street, Marietta GA 30060 Cobb County
(678) 686-1740 tcolleibailey@girlsincatl.org

Mailing Address

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

The Gym is set up to facilitate social distancing.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Provider reported that program is under renovation. Children and staff are utilizing the gym while the rest of the program is being renovated. Drop off and pick up procedure discussed on this day. No notices posted on wall were observed on this day. Program emailed copy of exemption certificate and approval letter.

Facility

EX-HS-.L Physical Plant (NCP)

Technical Assistance

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Plunger was observed in one bathroom during virtual visit.

EX-HS-.M Playgrounds (CS)

Met

Comment

Children do not use playground while attending program.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

Met

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider reported that children and staff wash hand after using bathroom, before and after snack. Hand sanitizing station observed in program.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Not Met****Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of documentation that the program is missing written policies that address the notification of all parents of enrolled children when a reportable contagious illness is present in the facility, the prevention of and response to food and allergic reactions, and the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding).

POI (Plan of Improvement)

The program will establish and implement written policies and procedures that will address the notification of all parents of enrolled children when a reportable contagious illness is present in the facility, the prevention of and response to food and allergic reactions, and the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding).

Correction Deadline: 2/28/2021

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

Comment

No infants are enrolled.

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 9

Staff # 1 Not Met

Date of Hire: 08/17/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 2 Met

Date of Hire: 11/05/2018

Staff # 3 Not Met

Date of Hire: 09/10/2013

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 4 Not Met

Date of Hire: 02/04/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 5 Not Met

Date of Hire: 11/05/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 6 Not Met

Date of Hire: 07/30/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 7 Not Met

Date of Hire: 06/29/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 8 Not Met

Date of Hire: 06/03/2013

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 9 Not Met
 Date of Hire: 05/06/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 10 Met

Staff # 11 Not Met
 Date of Hire: 02/13/2012

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment
 Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Met

Comment
 Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Not Met

Finding
 EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of documents that 6 out of 6 staff members did not complete the health and safety training within the first 90 days of employment.

POI (Plan of Improvement)
 The Program will ensure that all staff complete the health and safety training and new staff complete the health and safety training within 90 days of employment.

Correction Deadline: 3/25/2021

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment
 Virtual visit was conducted at the end of the day and no children were present during the visit.