



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 1/20/2021

VisitType: EX-Monitoring

Arrival: 12:00PM

Departure: 12:30PM

**EX-53075 EXMT-17846 EX-7 - Day camp
YMCA Virtual Day Camp**

607 Jackson St, Thomson GA 30824 McDuffie
County
(706) 595-5615 tgallups@thefamilyy.org

Mailing Address

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.us

Joint with:

| Compliance Zone Designation | | | Prevention Action Category | Intermediate Action Category | Dismissal Action Category |
|-----------------------------|---------------|------------|--------------------------------|----------------------------------|---------------------------|
| 1/20/2021 | EX-Monitoring | Prevention | Prevention Level 1 (P1) | Intermediate Level 1 (I1) | Dismissal (D) |
| | | | Technical Assistance | Corrective Action Plan | Dismissal |
| | | | | Office Conference | Disqualification |
| | | | Prevention Level 2 (P2) | Intermediate Level 2 (I2) | |
| | | | Citation | Fine (Level 1 or 2) | |
| | | | Plan of Improvement | | |
| | | | Prevention Level 3 (P3) | Intermediate Level 3 (I3) | |

Staff: Child Ratios

| Room Description | Age Groups | Staff Count | Children Count | State Ratio Met | Notes |
|------------------|------------|-------------|----------------|-----------------|-------|
| Gym | | 0 | 0 | Y | |
| Room 1 | , Sixes | 1 | 10 | Y | |
| Room 1 | , Fives | 1 | 10 | Y | |
| Room 2 | , Sixes | 1 | 11 | Y | |
| Room 3 | , Sixes | 1 | 10 | Y | |

Group Sizes Met? Y

Total # Non-Care Staff Present: 1

#Staff Count: 4

#Children Count: 41

Comments:

The administrative review was begun on Jan. 20, 2021 and the virtual visit was completed on Jan. 20, 2021.

This virtual visit was completed virtually via ZOOM meeting. The report was discussed and emailed to the program for a signature.

Discussed the following regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order.

- 1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)
- 2) Discussed promoting social distancing
- 3) Limiting sharing of supplies and materials
- 4) Ensuring staff are trained
- 5) Checking for signs and systems and ensuring procedures are in place.

Website Resources:

<https://dph.georgia.gov/>

<http://dec.state.ga.us/BFTS/Covid19.aspx>

<https://gov.georgia.gov/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS) Met

Comment

Ensure children have access to adequate materials and equipment for play when not in virtual school.

EX-HS-Q Swimming Pools & Water-related Activities (CS) N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP) Not Met

Finding

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on an administrative review completed, that the program did not have access to a recent fire marshal inspection.

POI (Plan of Improvement)

The Program will obtain and maintain on file.

Correction Deadline: 1/20/2021

Facility

EX-HS-L Physical Plant (NCP) Met

Comment

No hazards observed accessible to children on this date. Observed locks on cleaning supply cabinet.

EX-HS-M Playgrounds (CS) Met

Comment

No playground provided or used during the virtual visit.

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS) N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but observed signs and posters related to health and hygiene during Covid-19.

EX-HS-.I Medications (CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Not Met****Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on a review of policy and procedures provided that the programs manual did not include (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the program.

POI (Plan of Improvement)

The Program will add this policy to the information.

Correction Deadline: 1/25/2021

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Technical Assistance****Technical Assistance**

Program does not provide field trips via transportation. Discussed ensuring if walking on the property of the church is used as outdoor time, field trip permission would be needed.

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 07/29/2020 | |
| Staff # 2 | Met |
| Date of Hire: 07/25/2019 | |
| Staff # 3 | Met |
| Date of Hire: 01/15/2020 | |
| Staff # 4 | Met |
| Date of Hire: 07/29/2020 | |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Date of Hire: 12/19/2019 | |

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP)

Met

Comment

Observed training for all staff members on this date.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)**

Met

Comment

Program observed to maintain appropriate staff: child ratios.