



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Cover Sheet)**

**Date:** 2/3/2021

**VisitType:** EX-Monitoring

**Arrival:** 9:30AM

**Departure:** 12:10PM

**EX-51645 EXMT-16475 EX-7 - Day camp  
S.O.U.T.H Always LLC**

6703 Shannon Parkway, Union City GA 30291  
Fulton County  
(404) 707-5847 onrigregg83@gmail.com

**Mailing Address**

Same

**Regional Consultant**

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
2/3/2021	EX-Monitoring	NA	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 1		0	0	Y	Grades 3 -5
Room 2		0	0	Y	Grades K - 2

Group Sizes Met? Y

Total # Non-Care Staff Present: 0


#Staff Count: 0

#Children Count: 0

Comments:

It has been indicated in the program handbook that the Day Camp ends at 7:00 p.m. Per our conversation during the visit, this is incorrect. Please correct your program handbook to reflect an ending time of 6:30 p.m. Maintain all employee files on-site containing Criminal Background Checks, Health and Safety orientation training, and other annual trainings completed throughout the year. Ensure that parents or staff are signing children out daily on attendance sheet. Add Notice of Exemption language to all children's records.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys (CS)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the Program.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)**

**Met**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-X Exemption Requirements (NCP)**

**Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-L Physical Plant (NCP)**

**Met**

**Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

**EX-HS-M Playgrounds (CS)**

**Met**

**Comment**

No playground provided

**Health and Hygiene**

**EX-HS-U Diapering Areas & Practices (CS)**

**Met**

**Comment**

No diapered children are enrolled.

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**EX-HS-.H Hygiene (NCP)****Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

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**EX-HS-.I Medications (CS)****Met****Comment**

Medication is not dispensed

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<b>Policies and Procedures</b>
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**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting (NCP)****Met****Comment**

There were no incidents or injuries that required reporting.

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<b>Safety</b>
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**EX-HS-.S****Met****Comment**

No field trips are offered

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**EX-HS-.E Discipline (CS)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**Comment**

Observed age-appropriate discipline policies on this date.

**Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**EX-HS-.R Transportation (CS)****Met****Comment**

Annual inspection form and proper check of the vehicle after transportation were discussed with the director. Discussed with director on this date adding a checklist for transportation safety, 1st and 2nd check of vehicle during transportation. Discussed with director on this date adding permission forms to all children's records.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Comment**

The vehicle was checked for compliance. Proper restraints were observed and discussed with the director.

**Comment**

There were no children enrolled on this date.

**Comment**

Written procedures are needed for transportation safety.

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<b>Sleeping &amp; Resting Equipment</b>
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**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No infants are enrolled.

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**Staff Records****Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 03/28/2016

Staff # 2 Met

Date of Hire: 03/26/2016

Staff # 3 Met

Date of Hire: 03/26/2016

Staff # 4 Met

Date of Hire: 05/27/2019

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete.

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**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

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**EX-HS-.P Staff Training (NCP)****Met****Comment**

All staff are currently working on Health and Safety orientation training. Training will be completed by close of business on this date.

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**Staffing and Supervision**

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**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.