



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 10/15/2020

VisitType: EX-Monitoring

Arrival: 1:30PM

Departure: 2:15PM

**EX-51530 EXMT-16356 EX-7 - Day camp
The Moore's Institute Inc. dba Solid Rock
Academy**

6390 Church Street, Riverdale GA 30274 Clayton
County
(770) 997-9744
sherry.moore@solidrockacademy.com

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Mailing Address

Same

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
10/15/2020	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
10/15/2020	EX-Monitoring	NA	Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Classroom 100	, Fives	1	7	Y	Children were engaged in learning.
Classroom 200 15-16 Year Olds	, Sixes	1	10	Y	Children were engaged in learning. They were listening to the instruction of the teacher.
Classroom 201 14 Year Olds	, Sixes	1	5	Y	Children were engaged in learning. They were listening to the instruction of the teacher. (14 Year Olds)
Classroom 202	, Sixes	1	8	Y	Children were engaged in learning. They were listening to the instruction of the teacher.
Classroom 203 16 & 17 Year Olds	, Sixes	1	10	Y	Children were engaged in learning. They were listening to the instruction of the teacher.
Classroom 204 8 Year Olds	, Sixes	1	8	Y	Children were engaged in learning. They were listening to the instruction of the teacher.
Classroom 206 12 & 13 Year Olds	, Sixes	1	8	Y	Children were engaged in learning. They were listening to the instruction of the teacher.
Gymnasium		0	0	Y	No children were present

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 7

#Children Count: 56

Comments:

CAPS Health and Safety Monitoring visit was conducted virtually due to COVID-19. TA and discussion were provided regarding the following:

1. Hygiene Practices (handwashing, disinfecting, sanitizing and cleaning of classrooms and equipment)
2. Emergency Preparedness
3. Check In/Out Procedures – (temperatures are checked while the child is in their vehicles and hands are sanitized prior to entering the building)
4. Training Requirements: Health and Safety Orientation and 10 Hours Annual trainings.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(1) - - It was determined the provider does a daily planned program of varied and developmentally appropriate activities that promote the social, emotional, physical, cognitive, language and literacy development of each child.

Correction Deadline: 10/15/2020

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - It was determined the program does maintain a a file for each child while such child is in care at the Program and for a period of one (1) year after such child is no longer in care at the Program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released.

Correction Deadline: 10/15/2020

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.B**Met****Comment**

EX-HS-.B(2) - Bathrooms are located in between each room adjacent to childcare areas. Supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels. It was observed in the boys restroom that the base of the urinals had not been cleaned.

Correction Deadline: 11/14/2020

EX-HS-.L Physical Plant (NCP)**Met****Comment**

It was observed the program has the approval letter and notice of exemption posted. Program also meets compliance with the local zoning authorities, fire safety agencies and local building authorities.

EX-HS-.M Playgrounds (CS)**Met****Comment**

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. According to the Director, handwashing is completed prior to the children entering the building, before and after lunch as well as after toileting.

EX-HS-.I Medications (CS)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S**Met****Comment**

No field trips are conducted due to COVID-19.

EX-HS-.E Discipline (CS)**Met****Comment**

Age-appropriate discussion and/or redirection was discussed.

EX-HS-.R Transportation (CS)**Met****Comment**

Checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met

EX-HS-.K**Met****Comment**

EX-HS-.K(1) - It was determined that the program does must maintain a personnel file on all Staff for the duration of the term of employment and contains the following: Identifying information to include: name, date of birth, current address and current telephone number.

Correction Deadline: 10/20/2020

EX-HS-.N**Met****Comment**

EX-HS-.N(1) - It was determined the program does have a Director/Administrator who is responsible for the supervision, operation and maintenance of the program. The Director/Administrator is on the premises and if absent from the program at any time during the hours of operation, there shall be an officially designated person on-site to assume responsibility for the operation of the program.

Correction Deadline: 10/15/2020

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

EX-HS-.D(3) - It was determined that all staff have completed the Health & Safety Orientation training.

Correction Deadline: 10/15/2020

Comment

All of the staff have completed the CPR/First Aid training.

EX-HS-.P Staff Training (NCP)**Technical Assistance****Technical Assistance**

EX-HS-.P(2) - All of the staff have not completed the Annual 10 Hours Ongoing Training. TA provided advising 10 hours of ongoing training should be completed annually.

Correction Deadline: 10/15/2020

Technical Assistance

EX-HS-.P(4) - All of the staff have not completed the initial Health and Safety Orientation training. TA provided advising Health and Safety Orientation training should be completed within 90 days of employment.

Correction Deadline: 11/14/2020

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)**Met****Comment**

Program observed to maintain appropriate staff: child ratios.