



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Cover Sheet)**

**Date:** 7/21/2021

**VisitType:** EX-Monitoring

**Arrival:** 10:55AM

**Departure:** 11:40AM

**EX-51153 EXMT-16044 EX-7 - Day camp  
Balancing The Equation 21st Century Learning,  
Inc**

503 North Jackson Street, Albany GA 31701  
Dougherty County  
(229) 352-0521 info@balancingtheequation.org

**Mailing Address**

3711 Gateway Ave, GA 31721

**Regional Consultant**

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
7/21/2021	EX-Monitoring	Prevention	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Administrative Office		0	0	Y	
Engineering		0	0	Y	NO CHILDREN PRESENT
Science		0	0	Y	NO CHILDREN PRESENT

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Phase 1 (Administrative Process) and Phase 2 (Virtual Visit) of the CAPS Health and Safety Monitoring were completed 07/21/21 due to COVID-19. The virtual visit was conducted virtually via Microsoft Teams with Ms. Tiffany Miller, Owner. During check-in, the Directors stands at the entry point signs the children in, conducts temperature checks, and distributes the hand sanitizers for each student. Parents are not allowed inside of the building. The wearing of masks is required. Handwashing/sanitation practices are completed before eating, after toileting and between activities. The children wash their hands at the sink or via hand sanitizer. TA also provided regarding the correct placement of the approval letter adjacent to the Certificate of Exemption. It was determined through the observation of records and through discussion, the program is operating as approved.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.A**

**Met**

**Comment**

EX-HS-.A(1) - Provider does provide a daily planned program of varied and developmentally appropriate activities which include STEM activities, Art and outdoor play that promote the social, emotional, physical, cognitive, language and literacy development of each child. Staff provides a variety of teaching methods to accommodate the needs of the children's different learning styles.

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable. The Provider cleans daily with Clorox wipes and every Friday a cleaning contractor sanitizes and cleans the entire building.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**N/A**

**Comment**

It was determined through discussion the Program does not provide swimming activities.

**Children's Records**

**EX-HS-.C**

**Met**

**Comment**

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released.

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Technical Assistance**

**Technical Assistance**

TA was provided regarding the correct placement of the approval letter adjacent to the Certificate of Exemption.

**Facility**

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**EX-HS-.B**

**Met**

**Comment**

EX-HS-.B(5) - It was determined through observation, bathrooms are located adjacent to the childcare areas. The supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels.

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**EX-HS-.L Physical Plant (NCP)**

**Not Met**

**Finding**

It was determined through discussion the program has not received a Fire Inspection as of today. The Specialist was able to observed through the evidence of records approval from the local building authorities on this date.

**POI (Plan of Improvement)**

The Provider will follow-up with the Fire Marshall's Office to schedule the required Fire Inspection and will submit the report to DECAL accordingly.

**Correction Deadline: 8/6/2021**

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**EX-HS-.M Playgrounds (CS)**

**N/A**

**Comment**

It was determined through discussion the Provider does not provide a playground with equipment.

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**Health and Hygiene**

**EX-HS-.U Diapering Areas & Practices (CS)**

**N/A**

**Comment**

Program does not conduct diapering for younger children. No diapered children are enrolled.

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**EX-HS-.H Hygiene (NCP)**

**Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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**EX-HS-.I Medications (CS)**

**N/A**

**Comment**

It was determined through discussion the provider does not administer medication.

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**Policies and Procedures**

**EX-HS-.J Operational Policies & Procedures (NCP)**

**Met**

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting (NCP)**

**Met**

**Comment**

There were no incidents or injuries that required reporting.

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**Safety**

**EX-HS-.S**

**N/A**

**Comment**

The Program does not sponsor field trips.

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**EX-HS-E Discipline (CS)****Met****Comment**

Determined age-appropriate discipline was discussed and includes the following: verbal warnings, reminders of the rules and regulations as well as informing the child's parent(s).

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**EX-HS-R Transportation (CS)****N/A****Comment**

The Program does not provide routine transportation.

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**Sleeping & Resting Equipment****EX-HS-V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No safe sleep policies are necessary.

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**Staff Records****Records Reviewed: 1****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

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**EX-HS-K****Met****Comment**

EX-HS-K(1) - It was determined through discussion the program does maintain a personnel file for the Staff.

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**EX-HS-N****Met****Comment**

EX-HS-N(1) - The Director/Administrator is responsible for the supervision, operation and maintenance of the program.

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**EX-HS-D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

It was determined through conversation the Director (only staff member) has completed the Criminal Record Checks and received a comprehensive satisfactory determination.

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**EX-HS-W First Aid & CPR (NCP)****Met****Comment**

It was determined by the observation of records, 1 out of 1 employee is compliant regarding the completion of CPR/First Aid training.

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**EX-HS-P Staff Training (NCP)****Not Met****Finding**

It was determined by the omission of records, 1 out of 1 employee is non-compliant regarding the completion of the Annual 10 Hours of training.

**POI (Plan of Improvement)**

Provider will ensure compliance of the required 10 Hours of Annual training.

**Correction Deadline: 8/31/2021**

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**Staffing and Supervision**

**Comment**

There were no children enrolled on this date.