



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 1/19/2021

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 10:30AM

EX-50955 EXMT-15895 EX-7 - Day camp
Level Up Youth sports- Bethlehem

737 Harry McCarty Rd, Bethlehem GA 30620
Barrow County
(678) 971-3675 winder martialarts@gmail.com

Mailing Address

737 Harry McCarty Road 106, GA 30620

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include dates 1/19/2021 and various action levels (P1, P2, P3) and categories like Technical Assistance, Office Conference, Dismissal, Disqualification, Citation, Fine, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows for Classroom 1 and Classroom 2, both showing 0 staff and children, and 'Y' for State Ratio Met.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

The CAPS Monitoring Visit was conducted virtually due to COVID-19 pandemic.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 1/19/2021

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 10:30AM

**EX-50955 EXMT-15895 EX-7 - Day camp
Level Up Youth sports- Bethlehem**

737 Harry McCarty Rd, Bethlehem GA 30620
Barrow County
(678) 971-3675 windermartialarts@gmail.com

Mailing Address

737 Harry McCarty Road 106, GA 30620

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Not Met

Finding

EX-HS-.C(1) requires the Program to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of documents that the 3 out of 3 children's record were missing home and work addresses of parents and name and telephone number of the child's primary source of health care.

POI (Plan of Improvement)

The Program will ensure that children enrolled have a complete file with all required information.

Correction Deadline: 1/21/2021

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.L Physical Plant (NCP)**Met****Technical Assistance**

Observed Exemption certificate posted, local zoning authorities, fire safety agencies and local building authorities on this date. Provider informed of the need to post both the certificate and approval letter prominently at the program.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS)**Met****Comment**

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider reported that children and staff washed hands when they first enter the program and after using restroom. COVID-19 Guidance were also discussed.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Not Met****Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of documentation, that the program's policies and procedures are missing policies regarding the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing) and the recognition and reporting of child abuse and neglect.

POI (Plan of Improvement)

The Program will establish and implement policies and procedures that will address the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing) and the recognition and reporting of child abuse and neglect.

Correction Deadline: 1/26/2021

EX-HS-.T Required Reporting (NCP) Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S Met

Comment

No field trips are offered

EX-HS-.E Discipline (CS) Met

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS) Met

Comment

Checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS) Met

Comment

No infants are enrolled.

Staff Records

Records Reviewed: 7 Records with Missing/Incomplete Components: 7

Staff # 1 Not Met

Date of Hire: 03/01/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 2 Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing,EX-HS-.P(3)-Health and Safety Training

Staff # 3 Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.D-Criminal Records Check Missing

Staff # 4 Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 5 Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 6

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 7

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.D-Criminal Records Check Missing

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of documentation that 4 out of 7 staff did not have a DECAL CBC on file. TA provided to assist with accessing the CRC webpage and the CAPS CBC instructions were shared.

POI (Plan of Improvement)

The Program will ensure all staff completes the process of obtaining a DECAL CBC.

Correction Deadline: 1/21/2021**EX-HS-.W First Aid & CPR (NCP)****Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of documents that 3 out of 7 staff members did not have a first aid and CPR certificate on file.

POI (Plan of Improvement)

The Program will ensure that all staff members complete first aid and CPR training and maintain certificate on file.

Correction Deadline: 2/20/2021**EX-HS-.P Staff Training (NCP)****Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of documentation that 7 out of 7 staff members did not have the required health and safety training.

POI (Plan of Improvement)

The Program will based on ensure all staff complete the health and safety training within the first 90 days of employment.

Correction Deadline: 2/20/2021**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

