

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 8/6/2020**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 3:35PM**EX-50145 EXMT-15355 EX-7 - Day camp
Liberty County YMCA**201 Mary Lou Drive, Hinesville GA 31313 Liberty
County
(912) 368-9622 ginac@ymcaofcoastalga.org**Mailing Address**

6400 Habersham Street Suite A, GA 31406

Regional Consultant

Jennifer Roeder

Phone: (770) 357-5110

Fax: (770) 357-5111

jennifer.roeder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
8/6/2020	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Board Room	, Sixes	1	5	Y	
Gym	, Fives, Sixes	1	18	Y	"Campfire"
Hallway	, Fives, Sixes	1	2	Y	Restroom Break

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 25

Comments:

Visit was completed virtually on August 6, 2020 due to pandemic. Administrative review was completed on August 4, 2020.

Corrective Action Plan: No Plan Developed

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 8/6/2020**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 3:35PM**EX-50145 EXMT-15355 EX-7 - Day camp
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

A variety of equipment and toys were observed throughout the Program.

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

The pool was not in use at this time, and the doors were observed to be locked. Specialist observed lifeguard certifications and swim test documentation during the administrative review process.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Technical Assistance****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities.

Technical Assistance

EX-HS-.X(1) - Specialist observed the exemption certificate posted but no approval letters. Provider requested new approval letters, and specialist emailed the approval letters and instructed the provider to post the letters near the certificate.

Correction Deadline: 8/6/2020**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

Playground was not completely observed on this date due to a weak WiFi connection during the virtual visit. Specialist was able to view the playground from the building but unable to closely observe the resilient surfacing and equipment. Specialist observed a fence surrounding the playground.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider informed specialist that children and staff wash hands as soon as they enter the facility, before and after eating, after using the restroom, after swimming, after being outside, and during other transitions.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed at this time. During the administrative review process, specialist reviewed the medication authorization and dispensing form the program uses if medication needs to be dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Met****Comment**

It was determined based on specialist observation that the program provides parents a copy of the written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S**Met****Comment**

No field trips are currently offered due to the COVID-19 pandemic.

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not currently provide routine transportation due to the COVID-19 pandemic.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)**Met****Comment**

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

Staff # 1	Met
Date of Hire: 05/20/2020	
Staff # 2	Met
Date of Hire: 09/12/2018	
Staff # 3	Met
Date of Hire: 08/01/2019	
Staff # 4	Met
Date of Hire: 05/24/2017	
Staff # 5	Met
Date of Hire: 10/18/2017	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 01/03/2020	
Staff # 8	Met
Date of Hire: 05/21/2020	
Staff # 9	Met
Date of Hire: 10/15/2018	
Staff # 10	Met
Date of Hire: 08/29/2019	
Staff # 11	Met
Date of Hire: 05/01/2019	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 02/19/2020	
Staff # 14	Met
Date of Hire: 01/30/2003	
Staff # 15	Met
Date of Hire: 10/22/2019	
Staff # 16	Met
Date of Hire: 05/20/2020	
Staff # 17	Met
Date of Hire: 05/21/2020	

Staff # 18	Met
Date of Hire: 05/20/2020	
Staff # 19	Met
Date of Hire: 05/20/2020	
Staff # 20	Met
Date of Hire: 12/18/2018	
Staff # 21	Met
Date of Hire: 03/22/2019	
Staff # 22	Met
Date of Hire: 09/17/2019	
Staff # 23	Met
Date of Hire: 05/20/2020	

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) **Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) **Met****Comment**

Observed evidence of staff training in CPR and first aid.

EX-HS-.P Staff Training (NCP) **Met****Comment**

Observed training for all staff members.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) **Met****Comment**

Adequate supervision observed on this date.