



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 8/25/2021

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 3:00PM

EX-48623 EXMT-14176 EX-1 - Government
Troup County ACE- Callaway Elementary School

2200 Hammett Rd., LaGrange GA 30241 Troup
County
(706) 845-2059 hillta@trou.p.org

Mailing Address

PO Box 1228, GA 30241

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows for Cafeteria, Gym, Stem.

Group Sizes Met? Y

Total # Non-Care Staff Present: 1

#Staff Count: 2

#Children Count: 8

Comments:

The purpose of the visit was to complete a CAPS monitoring visit. The visit was completed in two phases. The first was an administrative review. The second was a virtual visit via Zoom.

Corrective Action Plan: Developed This Date

Fingerprint icon and text block regarding website http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx and list of requirements for staff background checks.

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 8/25/2021

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 3:00PM

**EX-48623 EXMT-14176 EX-1 - Government
Troup County ACE- Callaway Elementary School**

2200 Hammett Rd., LaGrange GA 30241 Troup
County
(706) 845-2059 hillta@troup.org

Mailing Address

PO Box 1228, GA 30241

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-L Physical Plant (NCP)

Met

Comment

Program appears clean and well maintained.

EX-HS-M Playgrounds (CS)

Technical Assistance

Comment

Ensure that the playground equipment is monitored for rust or chipping paint. Additionally, monitor the grassy areas for ant beds or other hazards.

Technical Assistance

EX-HS-M(1) - Staff indicated that the playground at the public school was not entirely fenced. Discussed options for fencing or an approved barrier. Please submit a supervision plan to ensure children do not leave the premises.

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**Met****Comment**

No medication dispensed this year.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)**Not Evaluated****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****N/A****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 7****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 11/04/2019

Staff # 2

Met

Date of Hire: 09/22/2014

Staff # 3

Met

Date of Hire: 11/30/2000

Staff # 4

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 5	Met
Date of Hire: 01/22/2021	
Staff # 6	Met
Date of Hire: 08/01/1994	
Staff # 7	Met
Date of Hire: 08/02/2016	

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined that one (1) of seven (7) staff did not have a completed satisfactory criminal records check on file before being present with children.

POI (Plan of Improvement)

The Program will ensure that all staff have a satisfactory criminal records check associated with the program prior to staff beginning work.

Correction Deadline: 8/25/2021

EX-HS-.W First Aid & CPR (NCP)**Not Met****Finding**

EX-HS-.W(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a file review that seven (7) of seven (7) staff members lacked CPR and First Aid as required.

POI (Plan of Improvement)

The Program will stated that staff have been registered for training and all staff will completed by September.

Correction Deadline: 9/24/2021

EX-HS-.P Staff Training (NCP)**Met****Comment**

Observed health and safety orientation training for all staff members on this date. Discussed annual training requirements.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Program observed to maintain appropriate staff: child ratios.