

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 3/8/2021**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:30PM**EX-48616 EXMT-14030 EX-1 - Government
Rockdale County Public Schools - C.J. Hicks
MORE After School Program**1300 Pine Log Rd., Conyers GA 30012 Rockdale
County
(770) 483-4410 dprice@rockdale.k12.ga.us**Mailing Address**

Same

Regional Consultant

Kenyatta Wade

Phone: (770) 357-1953

Fax: (770) 357-1954

kenyatta.wade@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
3/8/2021	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Rm 042	, Fives	1	2	Y	Kindergarten
Rm 069	, Sixes	1	6	Y	4th and 5th grade
Rm 132	, Sixes	1	5	Y	2nd and 3rd grade rm 040 temp
Rm 230	, Sixes	1	8	Y	1st grade

Group Sizes Met? Y

Total # Non-Care Staff Present: 2

#Staff Count: 4

#Children Count: 21

Comments:

This visit was completed virtually and the program was operating within their approved exemptions.

Corrective Action Plan: Developed This Date

Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 3/8/2021**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:30PM**EX-48616 EXMT-14030 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys (CS)****Met****Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

EX-HS-Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility**EX-HS-L Physical Plant (NCP)****Met****Comment**

Program appears clean and well maintained.

EX-HS-M Playgrounds (CS)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute. Discussed with provider that the playground equipment is currently not being used due to Covid-19 safety precautions. The teachers take the children for a walk outdoors

Health and Hygiene**EX-HS-U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
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Comment

Proper hand washing observed throughout the program.

EX-HS-.I Medications (CS)	Met
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	Met
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Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
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Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)	Met
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Comment

There were no children enrolled on this date.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	Met
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Comment

No infants are enrolled.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 08/01/2019

Staff # 2	Met
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Date of Hire: 07/01/2017

Staff # 3	Met
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Date of Hire: 08/05/2019

Staff # 4	Met
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Date of Hire: 07/31/2018

Staff # 5 Met

Date of Hire: 05/31/2018

Staff # 6 Met

Date of Hire: 08/01/2018

Staff # 7 Met

Date of Hire: 05/20/2019

Staff # 8 Met

Date of Hire: 08/01/2019

Staff # 9 Met

Date of Hire: 08/01/2004

Staff # 10 Met

Date of Hire: 07/29/2013

Staff # 11 Met

Date of Hire: 07/25/2019

Staff # 12 Met

Date of Hire: 07/31/2018

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met**Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Met**Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Not Met**Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined by specialist observation of records that 0 out of 11 staff did not complete health and safety training prior to virtual visitation or within 90 days of employment.

POI (Plan of Improvement)

The Program will complete and follow up with specialist all health and safety orientation training by March 15, 2021.

Correction Deadline: 3/15/2021**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS) Met**

Comment

Program observed to maintain appropriate staff: child ratios.