



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 1/26/2021

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 2:40PM

**EX-48412 EXMT-13839 EX-7 - Day camp
Stockbridge Tae Kwon Do Academy**

4938 North Henry Boulevard, Stockbridge GA 30281
Henry County
(404) 512-9882 stkd@att.net

Mailing Address

204 Cotton Court, GA 30281

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
1/26/2021	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Boys Dressing Room		0	0	Y	
Girls Dressing Room		0	0	Y	
Main Training Room		0	0	Y	
Observer Room	, Sixes	2	5	Y	Engaged in learning
Small Training Room		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 5

Comments:

The Administrative Phase of the CAPS Health and Safety Monitoring visit was completed 01/26/21. The CAPS Health and Safety Monitoring visit was conducted virtually via Zoom due to COVID-19. There are currently five (5) CAPS recipients. TA was provided regarding the posting of the Approval letter adjacent to the Exemption Certificate at the front entrance in a prominent area. The Exemption Certificate was posted as required.

*Discussed Health and Safety Protocols in regards to COVID 19 -during the check-in process the program performs temperature checks. A sanitizing station is provided at the facility's entrance, (outside) close to the front door. Parents sign-in the children in on a writing pad and pens are sanitized accordingly. Parents are not allowed in the building. Hand sanitizers are used upon entering the building and handwashing/sanitation is logistically located after entering the building. Handwashing is practiced before eating and after toileting.

*CAPS Warning Letter for Noncompliance of Annual 10 hours of Training was sent via email.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(1) - Provider does provide a daily planned program of varied and developmentally appropriate activities that promote the social, emotional, physical, cognitive, language and literacy development of each child. Staff provides a variety of teaching methods to accommodate the needs of the children's different learning styles.

Correction Deadline: 1/26/2021

EX-HS-.F Equipment & Toys (CS)

Met

Comment

EX-HS-.F - Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - It was determined the program does maintain a file for each child while such child is in care at the Program and for a period of one (1) year after such child is no longer in care at the Program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released.

Correction Deadline: 1/26/2021

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.B**Met****Comment**

EX-HS-.B(5) - Bathrooms are located adjacent to the childcare areas. Supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels.'

Correction Deadline: 1/26/2021

EX-HS-.L Physical Plant (NCP)**Met****Comment**

EX-HS-.L - Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**Met****Comment**

EX-HS-.I(1) - Observed medication stored inaccessible to children.

Correction Deadline: 1/26/2021

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S**Met****Comment**

No field trips are offered.

EX-HS-.E Discipline (CS)**Met****Comment**

Determined age-appropriate discipline is communicated to staff.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

Met

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 11/13/2017

Staff # 2

Met

Date of Hire: 11/13/2017

Staff # 3

Met

Date of Hire: 11/13/2017

EX-HS-.K

Met

Comment

EX-HS-.K(1) - It was determined that the program does maintain a personnel file on all Staff for the duration of the term of employment.

Correction Deadline: 1/31/2021

EX-HS-.N

Met

Comment

EX-HS-.N(1) - It was determined the program does have a Director/Administrator who is responsible for the supervision, operation and maintenance of the program. The Director/Administrator is on the premises and if absent from the program at any time during the hours of operation, there shall be an officially designated person on-site to assume responsibility for the operation of the program.

Correction Deadline: 1/26/2021

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Met

Comment

Criminal record checks were observed to be complete for all staff.

EX-HS-.W First Aid & CPR (NCP)

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP)

Not Met

Finding

EX-HS-.P(1) The Annual Ongoing 10 hours of training required for staff has not been completed. Health and Safety

Orientation has been completed for all staff.

POI (Plan of Improvement)

The Program will ensure completion of the Annual Ongoing 10 hours of training.

Correction Deadline: 2/28/2021

Staffing and Supervision

Comment

Program observed to maintain appropriate staff: child ratios.