



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 8/20/2020

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 10:50AM

EX-45357 EXMT-10901 EX-7 - Day camp
J.A. Walters YMCA Child Watch & Kid's Time Day Camp

2455 Howard Road, Gainesville GA 30501 Hall
 County
 (770) 297-9622 amy.kienle@gamountainsymca.org

Mailing Address

Same

Regional Consultant

Jennifer Roeder

Phone: (770) 357-5110

Fax: (770) 357-5111

jennifer.roeder@dec.state.ga.us

Joint with:

| Compliance Zone Designation | | | Prevention Action Category | Intermediate Action Category | Dismissal Action Category |
|-----------------------------|---------------|------------|--------------------------------|----------------------------------|---------------------------|
| 8/20/2020 | EX-Monitoring | Prevention | Prevention Level 1 (P1) | Intermediate Level 1 (I1) | Dismissal (D) |
| | | | Technical Assistance | Corrective Action Plan | Dismissal |
| | | | | Office Conference | Disqualification |
| | | | Prevention Level 2 (P2) | Intermediate Level 2 (I2) | |
| | | | Citation | Fine (Level 1 or 2) | |
| | | | Plan of Improvement | | |
| | | | Prevention Level 3 (P3) | Intermediate Level 3 (I3) | |

Staff: Child Ratios

| Room Description | Age Groups | Staff Count | Children Count | State Ratio Met | Notes |
|----------------------|----------------|-------------|----------------|-----------------|---------------------|
| "Outdoor Gym" | , Sixes | 1 | 15 | Y | |
| Aerobic Studio | | 0 | 0 | Y | |
| Art and Reading Room | , Sixes | 2 | 17 | Y | Independent Reading |
| Cafe | | 0 | 0 | Y | |
| Computer Lab | , Fives, Sixes | 1 | 7 | Y | Distance Learning |
| Gym | , Sixes | 2 | 22 | Y | |
| Sick Room | | 0 | 0 | Y | |

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 6

#Children Count: 61

Comments:

Visit was completed virtually on August 20, 2020 due to the COVID-19 pandemic, and the administrative review was completed August 18 and 19, 2020.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS) Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) Met

Comment

The pool was not in use at this time, but the area was adequately secured. Specialist reviewed lifeguard certifications and other swimming documentation during the administrative review.

Exemptions

EX-HS-.X Exemption Requirements (NCP) Not Met

Finding

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on discussion with the provider that the Fire Marshal approval was once posted on the wall until the facility was painted, but now it was unable to be located.

POI (Plan of Improvement)

The Program will either locate the Fire Marshal approval at the facility or call the necessary department to obtain the documentation and send it to the specialist as soon as it is received.

Correction Deadline: 9/3/2020

Facility

EX-HS-.L Physical Plant (NCP) Met

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS) Met

Comment

EX-HS-.M(1) - Specialist observed no fence surrounding the playground area. Provider indicated the staff set boundary expectations and supervise to ensure children follow these expectations during outdoor time on the playground.

Correction Deadline: 8/20/2020

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS)

Met

Comment

No diapered children are enrolled.

EX-HS-H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider indicated children and staff wash hands upon arrival at the facility, after transitions and outdoor play, before and after eating, and after toileting.

EX-HS-I Medications (CS)

Met

Comment

Documentation for medication dispensing observed complete.

Comment

Observed medication stored inaccessible to children

Policies and Procedures

EX-HS-J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-S

Met

Comment

No field trips are offered at this time due to the COVID-19 pandemic.

EX-HS-E Discipline (CS)

Met

Comment

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-R Transportation (CS)

Met

Comment

Program is not providing routine transportation at this time due to the COVID-19 pandemic.

Sleeping & Resting Equipment

EX-HS-V Safe Sleeping and Resting Requirements (CS)

Met

Comment

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

| | |
|--|-----|
| Staff # 1 Date of Hire: 08/28/2018 | Met |
| Staff # 2 | Met |
| Staff # 3 Date of Hire: 05/16/2018 | Met |
| Staff # 4 Date of Hire: 05/14/2020 | Met |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Staff # 8 | Met |
| Staff # 9 Date of Hire: 11/30/2015 | Met |
| Staff # 10 Date of Hire: 07/27/2018 | Met |
| Staff # 11 | Met |
| Staff # 12 Date of Hire: 01/19/2016 | Met |
| Staff # 13 Date of Hire: 12/29/2016 | Met |
| Staff # 14 | Met |
| Staff # 15 Date of Hire: 05/13/2020 | Met |
| Staff # 16 Date of Hire: 05/13/2020 | Met |
| Staff # 17 | Met |
| Staff # 18 Date of Hire: 06/10/2020 | Met |
| Staff # 19 Date of Hire: 05/13/2020 | Met |

Staff # 20 Met

Staff # 21 Met

Date of Hire: 05/13/2020

Staff # 22 Met

Date of Hire: 02/06/2018

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Technical Assistance

Technical Assistance

EX-HS-.D(3) - Provider indicated the program has not had access to DECAL KOALA until this summer. Specialist helped provider port staff members who were still eligible for portability to this location. Other staff members were out of the eligibility period but have a satisfactory comprehensive background check at other YMCA locations. These staff members will need to obtain new background checks for this location.

Correction Deadline: 8/20/2020

EX-HS-.W First Aid & CPR (NCP) Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Not Met

Comment

Observed required ongoing training for all staff members.

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on specialist review of staff training records that 1 staff member had not completed health and safety training and was out of her first 90 days of employment window.

POI (Plan of Improvement)

This staff member completed the Health and Safety Training on August 23, 2020.

Correction Deadline: 9/3/2020

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment

Adequate supervision observed on this date.