



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 8/25/2021

VisitType: EX-Monitoring

Arrival: 10:00AM Departure: 11:00AM

EX-43580 EXMT-5907 EX-7 - Day camp
Bell Family YMCA Summer Camp

281 Opal Street Extension, Hartwell GA 30643 Hart
County
(706) 856-9622 amy@gapiedmontymca.org

Regional Consultant

Tiffany Grindle

Phone: (470) 532-0963

Fax: (404) 478-9061

tiffany.grindle@dec.al.ga.gov

Mailing Address

Same

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows A, B, C show 0 staff and 0 children, with State Ratio Met as Y.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Administrative review completed on 8/23/21. CAPS Monitoring Visit completed on 8/25/21.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility.

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Summary Report)**

**Date:** 8/25/2021

**VisitType:** EX-Monitoring

**Arrival:** 10:00AM **Departure:** 11:00AM

**EX-43580 EXMT-5907 EX-7 - Day camp  
Bell Family YMCA Summer Camp**

281 Opal Street Extension, Hartwell GA 30643 Hart  
County  
(706) 856-9622 amy@gapiedmontymca.org

**Mailing Address**

Same

**Regional Consultant**

Tiffany Grindle

Phone: (470) 532-0963

Fax: (404) 478-9061

tiffany.grindle@dec.state.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys (CS)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)**

**Met**

**Comment**

Swimming rules discussed.

**Exemptions**

**EX-HS-X Exemption Requirements (NCP)**

**Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-L Physical Plant (NCP)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**EX-HS-M Playgrounds (CS)**

**N/A**

**Comment**

No playground provided

**Health and Hygiene**

**EX-HS-U Diapering Areas & Practices (CS)**

**N/A**

**Comment**

No diapered children are enrolled.

**EX-HS-H Hygiene (NCP)**

**Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

---

**EX-HS-.I Medications (CS)****Met****Comment**

Discussed proper medication documentation and procedures.

---

**Policies and Procedures****EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

---

**EX-HS-.T Required Reporting (NCP)****Met****Comment**

There were no incidents or injuries that required reporting.

---

**Safety****EX-HS-.S****N/A****Comment**

No field trips are offered

---

**EX-HS-.E Discipline (CS)****Met****Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

---

**EX-HS-.R Transportation (CS)****N/A****Comment**

Program does not provide routine transportation.

---

**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

---

**Staff Records****Records Reviewed: 7****Records with Missing/Incomplete Components: 7**

---

Staff # 1

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Staff # 2

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Staff # 3

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Staff # 4

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Staff # 5 Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing,EX-HS-.P(3)-Health and Safety Training

Staff # 6 Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing,EX-HS-.P(3)-Health and Safety Training

Staff # 7 Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.D-Criminal Records Check Missing

**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Not Met**

**Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined that seven out of seven staff members do not have a Criminal Records Check.

**POI (Plan of Improvement)**

The Program will complete Criminal Records Checks.

**Correction Deadline: 8/25/2021**

**EX-HS-.W First Aid & CPR (NCP) Met**

**Comment**

Observed evidence of staff training in CPR and first aid on this date.

**EX-HS-.P Staff Training (NCP) Not Met**

**Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined that seven out of seven staff have not completed health and safety training.

**POI (Plan of Improvement)**

The Program will complete Health and Safety Training.

**Correction Deadline: 9/24/2021**

**Technical Assistance**

EX-HS-.P(4) - Two out of two staff members do not have ongoing training. Staff will complete 10 hours of training yearly.

**Staffing and Supervision**

**EX-HS-.O Staff:Child Ratios and Supervision (CS) Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.