



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Cover Sheet)**

**Date:** 8/20/2020

**VisitType:** EX-Monitoring

**Arrival:** 8:30AM

**Departure:** 10:15AM

**EX-43158 EXMT-5258 EX-7 - Day camp  
Club Xhell - Camp Xpressions**

216 Valley Hill Road, Southwest, Riverdale GA  
30274 Clayton County  
(323) 251-1115 cwinston@clubxhell.org

**Mailing Address**

P.O. Box 454, GA 30290

**Regional Consultant**

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
8/20/2020	EX-Monitoring	NA	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Auditorium		0	0	Y	General assembly
Backstage Area		0	0	Y	Classroom activities
Classroom A		0	0	Y	Computer games, Focus groups
Classroom B		0	0	Y	Creative play, arts and craft, reading nook
Classroom C		0	0	Y	Play area
Computer Lab		0	0	Y	Educational websites, typing classes, video editing classes
Dance studio		0	0	Y	Dance lessons, large motor skill engagement
Game Room		0	0	Y	Video games, interactive play
Kitchen Area		0	0	Y	Meal serving and eating

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Program is currently not operational due to COVID-19. Provider stated that she is looking to start her program again in January 2021, but is uncertain. It was stated that the re-opening will depend on the number of COVID-19 cases. Provider stated that children last attended program March 16, 2020. Provider stated that she last billed in June 2020 for CAPS under the COVID-19 CARES allotment.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys (CS)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the Program.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)**

**Met**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-X Exemption Requirements (NCP)**

**Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-L Physical Plant (NCP)**

**Met**

**Comment**

It was discussed to make all hazards material inaccessible to children on this date.

**Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

**EX-HS-M Playgrounds (CS)**

**Met**

**Comment**

No playground provided

**Health and Hygiene**

**EX-HS-U Diapering Areas & Practices (CS)**

**Met**

**Comment**

No diapered children are enrolled.

**Comment**

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

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**EX-HS-.H Hygiene (NCP)**

**Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

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**EX-HS-.I Medications (CS)**

**Met**

**Comment**

Documentation for medication dispensing observed complete.

**Comment**

Observed medication stored inaccessible to children

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**Policies and Procedures**

**EX-HS-.J Operational Policies & Procedures (NCP)**

**Met**

**Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

**Comment**

Observed the Program's written emergency plan on this date.

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**EX-HS-.T Required Reporting (NCP)**

**Met**

**Comment**

There were no incidents or injuries that required reporting.

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**Safety**

**EX-HS-.E Discipline (CS)**

**Met**

**Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**EX-HS-.R Transportation (CS)**

**Met**

**Comment**

There were no children enrolled on this date.

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**Sleeping & Resting Equipment**

**EX-HS-.V Safe Sleeping and Resting Requirements (CS)**

**Met**

**Comment**

No infants are enrolled.

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**Staff Records**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met**

**Comment**

Criminal record checks were observed to be complete.

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**EX-HS-.W First Aid & CPR (NCP) Met**

**Comment**

Observed evidence of staff training in CPR and first aid on this date.

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**EX-HS-.P Staff Training (NCP) Met**

**Comment**

It has been discussed to obtain and maintain required 10 additional hours of on-going training for all staff members on this date.

**Comment**

Observed initial orientation for all staff on this date.

**Staffing and Supervision**

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**EX-HS-.O Staff:Child Ratios and Supervision (CS) Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.