



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 7/16/2020

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 11:00AM

EX-42318 EXMT-11435 EX-7 - Day camp
North Georgia Community YMCA-School Out Camp

1733 Battlefield Parkway, Fort Oglethorpe GA 30742
Catoosa County
(706) 935-2226 jdonahoo@ymcachattanooga.org

Mailing Address

P.O. Box 1061, GA 30736

Regional Consultant

Jennifer Roeder

Phone: (770) 357-5110

Fax: (770) 357-5111

jennifer.roeder@dec.state.ga.us

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Arts and Crafts, Gym, STEM.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 15

Comments:

Visit was completed virtually on July 16, 2020 due to the COVID-19 pandemic, and administrative review was completed on July 14, 2020. COVID-19 procedures were met.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(2) - Children's immunization records were not maintained.

Correction Deadline: 7/26/2020

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

No hazards observed accessible to children on this date.

Comment

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

The outdoor play area does not contain equipment, and there is no fence surrounding this area. Provider indicated staff members place cones as a boundary and set expectations for children to remain within the cones when children are playing outside.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider indicated children and staff wash hands as soon as they arrive at the facility, during transitions, before and after eating, and after toileting.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed at this time. Specialist observed a medication authorization and dispensing form if medication needs to be dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered at this time due to the COVID-19 pandemic.

EX-HS-.E Discipline (CS)**Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation at this time due to the COVID-19 pandemic.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 9
Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/12/2019	
Staff # 2	Met
Date of Hire: 08/02/2018	
Staff # 3	Met
Date of Hire: 06/04/2020	
Staff # 4	Met
Date of Hire: 01/24/2020	
Staff # 5	Met
Date of Hire: 08/02/2018	
Staff # 6	Met
Date of Hire: 11/11/2019	
Staff # 7	Met
Date of Hire: 08/14/2019	
Staff # 8	Met
Date of Hire: 01/14/2019	
Staff # 9	Met
Date of Hire: 02/11/2020	

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)
Met
Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)
Met
Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP)
Met
Comment

Observed training for all staff members on this date.

Staffing and Supervision

Comment

Adequate supervision observed on this date.