

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Cover Sheet)****Date:** 3/2/2021**VisitType:** EX-Monitoring**Arrival:** 10:00AM**Departure:** 10:30AM**EX-40203 EXMT-10406 EX-7 - Day camp  
Summit Family YMCA**1765 East Highway 34, Newnan GA 30265 Coweta  
County  
(770) 254-9622 heatherc@ymcaatlanta.org**Mailing Address**

1765 Hwy 34 East, GA 30265

**Regional Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.al.ga.gov

Joint with:

| Compliance Zone Designation |               |    | Prevention Action Category | IntermediateAction Category | Dismissal Action Category |
|-----------------------------|---------------|----|----------------------------|-----------------------------|---------------------------|
| 3/2/2021                    | EX-Monitoring | NA | Prevention Level 1 (P1)    | Intermediate Level 1 (I1)   | Dismissal (D)             |
|                             |               |    | Technical Assistance       | Corrective Action Plan      | Dismissal                 |
|                             |               |    |                            | Office Conference           | Disqualification          |
|                             |               |    | Prevention Level 2 (P2)    | Intermediate Level 2 (I2)   |                           |
|                             |               |    | Citation                   | Fine (Level1 or 2)          |                           |
|                             |               |    | Plan of Improvement        |                             |                           |
|                             |               |    | Prevention Level 3 (P3)    | Intermediate Level 3 (I3)   |                           |

**Staff: Child Ratios**

| Room Description | Age Groups | Staff Count | Children Count | State Ratio Met | Notes |
|------------------|------------|-------------|----------------|-----------------|-------|
| Gym              |            | 0           | 0              | Y               |       |
| Teen Center      | , Sixes    | 1           | 7              | Y               |       |

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 1

#Children Count: 7

**Comments:**

The CAPS Monitoring visit was completed virtually due COVID - 19 pandemic. Program is providing virtual learning and operating within the approval guidelines.

Corrective Action Plan:No Plan Developed

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature\_\_\_\_\_

Printed Name\_\_\_\_\_ Date\_\_\_\_\_

Specialist Signature\_\_\_\_\_ Date\_\_\_\_\_

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**(Summary Report)****Date:** 3/2/2021**VisitType:** EX-Monitoring**Arrival:** 10:00AM **Departure:** 10:30AM**EX-40203 EXMT-10406 EX-7 - Day camp  
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**The following information is associated with a Exemption Monitoring:****Activities and Equipment****EX-HS-F Equipment & Toys (CS)****Met****Comment**

Program offers virtual learning. Children observed to have appropriate social distance for virtual learning, one child per desk and computer.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)****Met****Comment**

Program does not provide swimming activities.

**Exemptions****EX-HS-X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date. Only the exemption certificate was posted.

**Facility****EX-HS-L Physical Plant (NCP)****Met****Comment**

Program appears clean and well maintained.

**EX-HS-M Playgrounds (CS)****Met****Comment**

No playground provided

**Health and Hygiene****EX-HS-U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

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|                               |            |
|-------------------------------|------------|
| <b>EX-HS-.H Hygiene (NCP)</b> | <b>Met</b> |
|-------------------------------|------------|

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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|----------------------------------|------------|
| <b>EX-HS-.I Medications (CS)</b> | <b>Met</b> |
|----------------------------------|------------|

**Comment**

Medication is not dispensed

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|--------------------------------|
| <b>Policies and Procedures</b> |
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|   |            |
|---|------------|
| <b>EX-HS-.J Operational Policies &amp; Procedures (NCP)</b> | <b>Met</b> |
|---|------------|

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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| <b>EX-HS-.T Required Reporting (NCP)</b> | <b>Met</b> |
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**Comment**

There were no incidents or injuries that required reporting.

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|               |
|---------------|
| <b>Safety</b> |
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|                 |            |
|-----------------|------------|
| <b>EX-HS-.S</b> | <b>Met</b> |
|-----------------|------------|

**Comment**

No field trips are offered

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|---------------------------------|------------|
| <b>EX-HS-.E Discipline (CS)</b> | <b>Met</b> |
|---------------------------------|------------|

**Comment**

Observed age-appropriate discipline policies on this date.

**Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

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|-------------------------------------|------------|
| <b>EX-HS-.R Transportation (CS)</b> | <b>Met</b> |
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**Comment**

Program does not provide routine transportation.

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|---|
| <b>Sleeping &amp; Resting Equipment</b> |
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|   |            |
|---|------------|
| <b>EX-HS-.V Safe Sleeping and Resting Requirements (CS)</b> | <b>Met</b> |
|---|------------|

**Comment**

No infants are enrolled.

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|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                            |  |
|----------------------------|--|
| <b>Records Reviewed: 3</b> | <b>Records with Missing/Incomplete Components: 0</b> |
|----------------------------|--|

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|           |     |
|-----------|-----|
| Staff # 1 | Met |
|-----------|-----|

Date of Hire: 04/10/2017

|           |     |
|-----------|-----|
| Staff # 2 | Met |
|-----------|-----|

|           |     |
|-----------|-----|
| Staff # 3 | Met |
|-----------|-----|

Date of Hire: 08/08/2016

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete.

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**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

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**EX-HS-.P Staff Training (NCP)****Met****Comment**

Observed training for all staff members on this date.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
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**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Adequate supervision observed on this date.