



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/17/2018 **VisitType:** Monitoring Visit

Arrival: 12:00 PM

Departure: 2:45 PM

CCLC-993

Early Emory Center for Child Development and Enrichment

1551 Shoup Court Decatur, GA 30322 DeKalb County
(404) 727-3964 michael.j.morrier@emory.edu

Mailing Address

1551 Shoup Court
Decatur, GA 30033

Regional Consultant

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@decal.ga.gov

Quality Rated:

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 12/17/2018 | Monitoring Visit | Good Standing |
| 05/31/2018 | Monitoring Visit | Good Standing |
| 10/31/2017 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------------|------------------------------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|---------------------|
| Main | A 107 1L | One Year Olds and Two Year Olds | 2 | 7 | C | 14 | C | NA | NA | Nap |
| Main | B 116 2 L | Two Year Olds and Three Year Olds | 4 | 14 | C | 21 | C | NA | NA | Story,Transitioning |
| Main | C 112 3L | Three Year Olds and Four Year Olds | 2 | 12 | C | 22 | C | NA | NA | Free Play,Feeding |
| Main | D Pre-K BR | PreK | 3 | 19 | C | 20 | C | NA | NA | Outside |
| Total Capacity @35 sq. ft.: 77 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 52 | | | Total Capacity @35 sq. ft.: 77 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| | | | |

Comments

A one -day letter was left on this date.

Plan of Improvement: Developed This Date 12/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Michael Morrier, PhD, BCBA-D, Program Official

Date

Laurel Benta, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/17/2018 **VisitType:** Monitoring Visit

Arrival: 12:00 PM

Departure: 2:45 PM

CCLC-993

Early Emory Center for Child Development and Enrichment

1551 Shoup Court Decatur, GA 30322 DeKalb County
(404) 727-3964 michael.j.morrier@emory.edu

Mailing Address
1551 Shoup Court
Decatur, GA 30033

Regional Consultant

Laurel Benta

Phone: (770) 357-3279
Fax: (770) 357-3281
carrie.spangler@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable. Please monitor the kitchen center equipment in room 112.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(8) - Discussed maintenance of resilient surface. Please fluff and redistribute

Correction Deadline: 12/27/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures. Diapering surfaces were well maintained and clean.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 2**

| | |
|--------------------------|---------|
| Staff # 1 | Met |
| Date of Hire: 09/28/2015 | |
| Staff # 2 | Met |
| Date of Hire: 08/01/2016 | |
| Staff # 3 | Met |
| Date of Hire: 01/17/2008 | |
| Staff # 4 | Met |
| Date of Hire: 12/01/2014 | |
| Staff # 5 | Met |
| Date of Hire: 06/12/2016 | |
| Staff # 6 | Not Met |
| Date of Hire: 10/15/2018 | |

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

| | |
|--------------------------|---------|
| Staff # 7 | Met |
| Date of Hire: 11/16/2015 | |
| Staff # 8 | Met |
| Date of Hire: 05/27/2018 | |
| Staff # 9 | Met |
| Date of Hire: 05/21/2018 | |
| Staff # 10 | Met |
| Date of Hire: 05/11/2015 | |
| Staff # 11 | Met |
| Date of Hire: 05/02/2012 | |
| Staff # 12 | Met |
| Date of Hire: 09/05/2016 | |
| Staff # 13 | Met |
| Date of Hire: 08/15/2016 | |
| Staff # 14 | Met |
| Date of Hire: 05/14/2018 | |
| Staff # 15 | Not Met |
| Date of Hire: 06/14/2018 | |

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

| | |
|--------------------------|-----|
| Staff # 16 | Met |
| Date of Hire: 08/14/2017 | |
| Staff # 17 | Met |
| Date of Hire: 08/06/2018 | |
| Staff # 18 | Met |
| Date of Hire: 08/16/2018 | |
| Staff # 19 | Met |
| Date of Hire: 05/01/2018 | |
| Staff # 20 | Met |

Date of Hire: 06/10/2015

Staff # 21 Met

Date of Hire: 08/11/2014

Staff # 22 Met

Date of Hire: 07/02/2018

Staff # 23 Met

Date of Hire: 05/29/2018

Staff # 24 Met

Date of Hire: 11/16/2016

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that an employee hired on October 15, 2018 did not have a satisfactory Comprehensive Records Check Determination letter ported electronically within 12 months of hire. A one- day letter was left.

POI (Plan of Improvement)

The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.

Correction Deadline: 12/17/2018**Finding**

591-1-1-.09(1)(l)2. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. It was determined based on review of records that an employee hired on June 4, 2018 had a lapse of employment from the child care industry for more than six months. A one -day letter was left.

POI (Plan of Improvement)

The Center will immediately require a new Comprehensive Records Check Determination for Directors, Employees or Provisional Employees Employee's when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer.

Correction Deadline: 12/17/2018**591-1-1-.31 Staff(CR)****Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.