



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/11/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 1:20 PM

**CCLC-988**

**Kids 'R Kids #20**

20 Satellite Blvd. Suwanee, GA 30024 Gwinnett County  
 (770) 945-8400 kidsrk2@bellsouth.net

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--|---------------|--|
| 09/11/2019                         | Complaint Closure                          | Good Standing |  |
| 09/11/2019                         | Complaint Investigation & Monitoring Visit | Good Standing |  |
| 06/19/2019                         | Licensing Study                            | Good Standing |  |

**Ratios/License Capacity**

| Building | Room                     | Age Group                       | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                    |
|----------|--------------------------|---------------------------------|-------|----------|------|------------|--------------|------------|--------------|--------------------------|
| Main     | A-1L                     | Infants                         | 2     | 8        | C    | 16         | C            | NA         | NA           | Floor Play, Nap, Feeding |
| Main     | B-2L                     | Infants                         | 1     | 4        | C    | 15         | C            | NA         | NA           | Floor Play, Feeding      |
| Main     | C-3L                     | One Year Olds                   | 2     | 8        | C    | 16         | C            | NA         | NA           | Snack, Circle Time       |
| Main     | D-Dining                 |                                 | 0     | 0        | C    | 24         | C            | 33         | C            |                          |
| Main     | E-Middle                 | PreK                            | 1     | 13       | C    | 27         | C            | 38         | C            | Outside                  |
| Main     | F-Pre-K Left Side (gym)  | PreK                            | 2     | 20       | C    | 32         | C            | NA         | NA           | Centers                  |
| Main     | G-Pre-K right side (gym) | PreK                            | 2     | 22       | C    | 20         | NC           | NA         | NA           | Centers                  |
| Main     | H-1R                     | One Year Olds                   | 1     | 8        | C    | 22         | C            | NA         | NA           | Free Play, Diapering     |
| Main     | I-2R                     | One Year Olds and Two Year Olds | 1     | 10       | C    | 22         | C            | NA         | NA           | Outside                  |
| Main     | J-3R                     | Two Year Olds                   | 1     | 10       | C    | 22         | C            | NA         | NA           | Story, Transitioning     |
| Main     | K-4R                     | Three Year Olds                 | 1     | 15       | C    | 22         | C            | NA         | NA           | Outside                  |
| Main     | L-5R                     | PreK                            | 2     | 20       | C    | 22         | C            | NA         | NA           | Centers                  |

Total Capacity @35 sq. ft.: 260

Total Capacity @25 sq. ft.: 280

Total # Children this Date: 138

Total Capacity @35 sq. ft.: 260

Total Capacity @25 sq. ft.: 280

| Building | Playground               | Playground Occupancy | Playground Compliance |
|----------|--------------------------|----------------------|-----------------------|
| Main     | Playground A-left front  | 64                   | C                     |
| Main     | Playground B- Left Back  | 104                  | C                     |
| Main     | Playground C-Right Back  | 26                   | C                     |
| Main     | Playground D-Right Front | 44                   | C                     |

**Comments**

The purpose of today's visit is to conduct a complaint investigation/ monitoring visit and to follow up the previous visit conducted on June 19, 2019.

Plan of Improvement: Developed This Date 09/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Sanam Mirghahari, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 9/11/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:00 AM **Departure:** 1:20 PM

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The following information is associated with a Monitoring Visit:

|                                 |
|---------------------------------|
| <b>Activities and Equipment</b> |
|---------------------------------|

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**591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Comment**

A variety of equipment and toys were observed throughout the center.

**Technical Assistance**

591-1-1-.12(2) - Consultant discussed with director to ensure the "bye bye buggy" stored on the front left playground is not used until the safety restraints are replaced.

**Correction Deadline: 9/11/2019**

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met**

**Correction Deadline: 6/19/2019**

**Corrected on 9/11/2019**

.25(13) - The previous citation was corrected on this date as no hazardous materials were observed to be accessible to children.

**Correction Deadline: 6/19/2019**

**Corrected on 9/11/2019**

.25(17) - The previous correction was corrected on this date as the holly bushes with prickly leaves were no longer growing through the playground fence on the front left infant/ toddler playground.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with director to ensure no sharp edges of concrete are present along the sidewalks near the "water park" on the back left playground, even when not in use.

**Correction Deadline: 9/11/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that two employees who participate in the routine transportation of children did not have evidence of a current transportation training certificate. The consultant observed two staff members' transportation training to have expired on February 12, 2019 and one of two staff members' transportation training expired on December 31, 2018.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 9/21/2019**

**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the buses used for routine transportation were not in good repair:

Bus with tag number PAG 9113: three seats were observed to be ripped and not in good repair.

Bus with tag number PB 1982: five seats were observed to be ripped and not in good repair.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 9/26/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Correction Deadline: 6/19/2019**

**Corrected on 9/11/2019**

**.30(1)(a)3 - The previous correction was corrected on this date as crib sheets were observed to be tight fitting.**

**Correction Deadline: 6/19/2019**

**Corrected on 9/11/2019**

**.30(2) - The previous citation was corrected on this date as no soft items or bibs were observed in or attached to infant cribs.**

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 1**

|                          |         |
|--------------------------|---------|
| Staff # 1                | Met     |
| Date of Hire: 02/28/2019 |         |
| Staff # 2                | Met     |
| Date of Hire: 10/10/2017 |         |
| Staff # 3                | Met     |
| Staff # 4                | Met     |
| Date of Hire: 01/04/2018 |         |
| Staff # 5                | Met     |
| Date of Hire: 08/04/2016 |         |
| Staff # 6                | Met     |
| Date of Hire: 08/05/2002 |         |
| Staff # 7                | Met     |
| Staff # 8                | Met     |
| Staff # 9                | Not Met |
| Date of Hire: 05/22/2008 |         |

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

|            |     |
|------------|-----|
| Staff # 10 | Met |
|------------|-----|

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 1**

Date of Hire: 01/21/2019

Staff # 11

Met

Date of Hire: 03/11/2019

Staff # 12

Met

Date of Hire: 08/15/2019

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided file(s) for six employees hired since last visit.

**Correction Deadline: 6/19/2019**

**Corrected on 9/11/2019**

**.09(1)(c) - The previous citation was corrected on this date as Criminal Records Checks were observed to be complete.**

**591-1-1-.14 First Aid & CPR**

**Defer**

**Defer**

591-1-1-.14(1)- Citation was deferred on this date. CPR and First Aid Training will be reviewed upon the program's next regulatory visit.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 7/19/2019**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one employee did not complete the required health and safety orientation training within 90 days of their date of hire. The employee had a documented date of hire of April 15, 2019.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/11/2019**

**Recited on 9/11/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.