



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/12/2018    **VisitType:** Licensing Study    **Arrival:** 8:45 AM    **Departure:** 12:00 PM

**CCLC-96**

**Sikes Rockin Horse Ranch**

1670 Atlanta Highway, NW Auburn, GA 30011 Barrow County  
 (770) 822-5683 kmckay3@comcast.net

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

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stacy.whitten@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/12/2018	Licensing Study	Good Standing	
06/14/2018	Incident Investigation Closure	Good Standing	
06/14/2018	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2	H L Pre K3Front-Guppies	PreK	2	18	C	25	C	NA	NA	Outside
2	I : L Pre K4-Mid-Minnows	PreK	2	18	C	25	C	NA	NA	Centers
2	J: Rear-Sharks		0	0	C	52	C	NA	NA	
2	Lunchroom		0	0	C	30	C	NA	NA	
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 261							
Main	A: R Front-Cuddly	Infants and One Year Olds	2	6	C	14	C	NA	NA	Floor Play
Main	B: R Mid-Puddle Duck	One Year Olds	1	8	C	11	C	NA	NA	Floor Play
Main	C: Right Rear-Busy Bunnies	Two Year Olds	2	16	C	20	C	NA	NA	Centers
Main	D: Mid-Rear-Cool Cats	Two Year Olds and Three Year Olds	1	9	C	24	C	33	C	Centers
Main	E: Library		0	0	C	18	C	26	C	
Main	F: Left Middle-Leapin Lions	Three Year Olds	1	11	C	20	C	28	C	Outside
Main	G: Pre K2	PreK	2	19	C	22	C	31	C	Centers
Total Capacity @35 sq. ft.: 129			Total Capacity @25 sq. ft.: 261							
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 261			Total Capacity @25 sq. ft.: 261				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A:1 R-Infants	8	C

Main	PG B: 2R-Twos	10	C
Main	PG C: 3R-Two Yr	58	C
Main	PG D: Back R-Pre K	124	C
Main	PG E: Front Middle	41	C
Main	PG F: Front L-3 Yr	73	C
Main	PG G Left Back-School Age	439	C

### Comments

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 09/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Katrina McKay, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 9/12/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment
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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

Facility
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor the door frame in the boys bathroom in classroom J- sharks where rust is beginning to develop and paint or repair as needed.

**Correction Deadline: 9/12/2018**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Consultant discussed with provider to monitor and repaint the roots that are present on right preschool playground to prevent them from becoming tripping hazards.

**Technical Assistance**

591-1-1-.26 - Consultant discussed with the provider to monitor and remove or trim the tree branches on the back after school playground and left toddler playground where tree branches are present.

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to monitor the fencing on the back after school playground, and the gates between the garden and middle preschool playground where it is beginning separate from the ground, so that a gap more than three and a half inches does not become present, to prevent entrapment hazards.

**Correction Deadline: 9/12/2018**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety****591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 6/14/2018**

**Corrected on 9/12/2018**

.30(2) - Correction of previous citation in that consultant observed all infants to be sleeping in cribs and staff to have knowledge of the infant safe sleep rules.

**Staff Records**

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 11/14/2016

Staff # 2 Met

Date of Hire: 01/16/2018

Staff # 3 Met

Date of Hire: 09/25/1991

Staff # 4 Met

Date of Hire: 08/30/2018

Staff # 5 Met

Date of Hire: 06/23/2016

Staff # 6 Met

Date of Hire: 03/03/2016

Staff # 7 Met

Date of Hire: 10/01/1995

Staff # 8 Met

Date of Hire: 07/29/2016

Staff # 9 Met

Date of Hire: 12/02/2016

Staff # 10 Met

Date of Hire: 08/31/2017

Staff # 11 Met

Date of Hire: 08/01/2018

Staff # 12 Met

Date of Hire: 08/16/2017

Staff # 13 Met

Date of Hire: 08/29/2014

Staff # 14 Met

Date of Hire: 07/24/2018

Staff # 15 Met

Date of Hire: 11/16/2016

Staff # 16 Met

Date of Hire: 06/18/2018

**Records Reviewed: 27****Records with Missing/Incomplete Components: 1**

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Staff # 17	Met
Date of Hire: 10/05/1995	
Staff # 18	Met
Date of Hire: 02/01/2014	
Staff # 19	Met
Date of Hire: 10/30/2014	
Staff # 20	Not Met
Date of Hire: 08/06/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 21	Met
Date of Hire: 06/11/2014	
Staff # 22	Met
Date of Hire: 12/01/2016	
Staff # 23	Met
Date of Hire: 11/13/2017	
Staff # 24	Met
Date of Hire: 07/23/2018	
Staff # 25	Met
Date of Hire: 09/13/2017	
Staff # 26	Met
Date of Hire: 05/24/2018	
Staff # 27	Met
Date of Hire: 09/29/2016	

**Staff Credentials Reviewed: 27**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

Director provided six file(s) for employees hired since last visit.

**Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one employee was present at the center with a local criminal records check that was more than 21 days old and without a final satisfactory determination letter from the department.

**POI (Plan of Improvement)**

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

**Correction Deadline: 9/12/2018**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements are met.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 6/14/2018**

**Corrected on 9/12/2018**

**.32(7) - Correction of the previous citation in that the consultant observed appropriate supervision in all classrooms on this date.**