



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/5/2018 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 12:25 PM

CCLC-969

Learning Junction Preschool

526 Gibbs Rd. Evans, GA 30809 Columbia County
 (706) 650-0116 suttonlj@comcast.net

Regional Consultant

Melyn Smith

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melyn.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/05/2018	Licensing Study	Good Standing	
11/01/2017	Monitoring Visit	Good Standing	
01/04/2017	Monitoring Visit	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Blue Room	Three Year Olds	1	11	C	16	C	NA	NA	TV
Main	1st Red Room	Four Year Olds and Five Year Olds	1	14	C	18	C	26	C	Centers
Main	1st Right- Younger Infants		0	0	C	8	C	NA	NA	
Main	2nd Blue Room	Three Year Olds and Four Year Olds	1	11	C	16	C	NA	NA	Centers
Main	2nd Red Room		0	0	C	18	C	26	C	
Main	2nd Right- Older Infants	Infants and One Year Olds	1	4	C	17	C	NA	NA	Floor Play
Main	Green Room	Five Year Olds and Six Year Olds and Over	2	17	C	32	C	45	C	Centers
Main	Purple Room	One Year Olds	2	12	C	16	C	NA	NA	Diapering, Free Play
Main	Yellow Room	Two Year Olds	2	12	C	35	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 176						Total Capacity @25 sq. ft.: 205				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 176			Total Capacity @25 sq. ft.: 205				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Left Playground	60	C
Main	PG- Middle Playground	95	C
Main	PG- Right Playground	38	C

Comments

The consultant discussed the upcoming deadline of October 1, 2018 for the Comprehensive Background Checks at this visit.

Plan of Improvement: Developed This Date 04/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Gene Sutton, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 4/5/2018 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 12:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observation, that two red vinyl chairs in the 1st Blue Room and a red vinyl mat in the Purple Room were observed to have tears with foam exposed which prevented the furniture from being fully cleaned and sanitized on this date.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 4/5/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that plastic grocery bags were observed accessible to children in the Green Room and 1st Blue Room on this date. It was further determined that a stapler, tape dispenser, and adult scissors were observed accessible to children on a low teacher's desk in the 1st Red Room on this date. It was further determined that hand sanitizer was observed accessible on top of the cubbies in the Green Room, 2nd Blue Room, 1st Blue Room, and Purple Room, and beside the sink in the 1st Right - Younger Infants and 2nd Right - Older Infants on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/5/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that on the Middle Playground, a break in the PVC barrier in front of the swings was observed with sharp edges and a gap measuring approximately three inches on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/5/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

Correction Deadline: 11/3/2017**Corrected on 4/5/2018**

.17(6) - Previous citation corrected, based on observation, in that all trash cans with organic waste were observed to have tight-fitting lids on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined, based on review of records, that the director and two staff who drives or participates in transportation were lacking evidence of current completion of the two hour transportation training as required.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/9/2018**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 20****Records with Missing/Incomplete Components: 4**

Staff # 1	Met
Date of Hire: 08/01/2016	
Staff # 2	Met
Date of Hire: 11/17/2016	
Staff # 3	Not Met
Date of Hire: 10/30/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 4	Met
Date of Hire: 09/28/2016	
Staff # 5	Met
Date of Hire: 09/04/2012	
Staff # 6	Met

Date of Hire: 08/07/2017

Staff # 7 Met

Date of Hire: 02/01/2017

Staff # 8 Met

Date of Hire: 02/01/2011

Staff # 9 Met

Date of Hire: 07/31/2017

Staff # 10 Met

Date of Hire: 01/25/2017

Staff # 11 Not Met

Date of Hire: 06/15/1994

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 12 Met

Date of Hire: 03/02/2016

Staff # 13 Met

Date of Hire: 09/15/2014

Staff # 14 Met

Date of Hire: 10/03/2014

Staff # 15 Met

Date of Hire: 07/18/2016

Staff # 16 Met

Date of Hire: 07/29/2015

Staff # 17 Not Met

Date of Hire: 07/29/2013

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 18 Met

Date of Hire: 05/03/1999

Staff # 19 Met

Date of Hire: 07/24/2017

Staff # 20

Not Met

Date of Hire: 03/17/2004

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff Credentials Reviewed: 20**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided one file for an employee hired since last visit.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on review of records, that one staff employed in December 2017 did not have evidence of completing the Health and Safety Orientation Training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/3/2018**Recited on 4/5/2018****591-1-1-.31 Staff(CR)****Not Met****Comment**

591-1-1-.31(13) The Consultant observed all Center staff to comply with all applicable laws and regulations on this date.

Correction Deadline: 4/5/2018**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined, based on review of records, that two lead teachers had expired credentials on file on this date. It was further determined that two lead teachers did not have evidence of obtaining a credential or degree as required.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found. Staff without a credential or degree will enroll in a program of study to obtain a credential or degree and complete the program within eighteen months from this date.

Correction Deadline: 5/3/2018**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.