



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/10/2019 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 1:00 PM

**CCLC-955**

**Easter Seals Child Dev Ctr - Mansell Court**

80 Mansell Court East Roswell, GA 30076 Fulton County  
 (678) 585-9100 tagboola@esng.org

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
12/10/2019	Licensing Study	Good Standing
03/25/2019	Monitoring Visit	Good Standing
12/13/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Front Right	Three Year Olds and Four Year Olds	2	12	C	23	C	NA	NA	Art,Free Play
Main	B- Second Right	Three Year Olds	2	13	C	22	C	NA	NA	Free Play
Main	C- Third Right	Three Year Olds and Four Year Olds	2	13	C	22	C	NA	NA	Centers,Free Play
Main	D- Fourth Right	Four Year Olds	2	12	C	22	C	NA	NA	Centers,Free Play
Main	E- Fifth Right	PreK	2	18	C	23	C	NA	NA	Centers
Main	F- Back Middle Pre-K	PreK	2	16	C	24	C	NA	NA	Lunch,Transitioning,Field Trip
Main	G- Back Left Middle Pre-K	PreK	2	14	C	30	C	NA	NA	Centers
Main	H- Back Right Middle	PreK	2	13	C	31	C	NA	NA	Floor Play,Free Play
Main	I- Third Left	Two Year Olds	2	5	C	16	C	NA	NA	Music
Main	J- Second Left	One Year Olds and Two Year Olds	2	6	C	16	C	NA	NA	Floor Play,Diapering
Main	K- Left Front	Infants	2	6	C	16	C	NA	NA	Floor Play
<b>Total Capacity @35 sq. ft.: 245</b>						<b>Total Capacity @25 sq. ft.: 0</b>				
Total # Children this Date: 128						Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Left Playground	33	C
Main	Left Front	36	C
Main	Rear Playground	93	C
Main	Right Side Playground	25	C

**Comments**

The purpose of this visit was to conduct a licensing study and follow up to the previous visit on March 25, 2019. The consultant observed one volunteer to be present in Room K: Left Front: Infants on this date. The consultant had to leave a 45-day POI follow up letter for staff members #2 and #9 on this date that are waiting for out of state results.

Plan of Improvement: Developed This Date 12/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Tinu Agboola, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 12/10/2019 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

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#### CCLC-955

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized. Director stated the center is in the process of moving all children's records to be electronic.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.25(7) - Please ensure that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

**Correction Deadline: 12/10/2019**

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**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that on the back rear playground had a 5 inch gap at the bottom of the fence in the middle of the playground. Gaps in fencing material should not exceed 3.5 inches in order to prevent an entrapment hazard.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 12/10/2019**

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**Food Service**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed complete documentation for two medications currently being dispensed when needed.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills complete on this date with the last fire drill conducted on November 15, 2019 and the last tornado drill conducted on November 13, 2019.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Field trip documentation observed to be complete on this date. The Back Middle PreK Room F was observed back from a field trip to Pajama Program on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation. The assistant director stated the center does not have a bus that stays on the property. The bus is only used for field trips.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/02/2001	
Staff # 2	Met
Date of Hire: 09/25/2016	
Staff # 3	Met
Date of Hire: 09/19/2012	
Staff # 4	Met
Date of Hire: 03/13/2017	
Staff # 5	Met
Date of Hire: 08/21/2017	
Staff # 6	Met
Date of Hire: 03/30/2000	

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

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Staff # 7 Date of Hire: 01/25/2010	Met
Staff # 8 Date of Hire: 09/19/2019	Met
Staff # 9 Date of Hire: 11/25/2014	Met
Staff # 10 Date of Hire: 07/13/2017	Met
Staff # 11 Date of Hire: 07/18/2005	Met
Staff # 12 Date of Hire: 07/21/2014	Met
Staff # 13	Met
Staff # 14 Date of Hire: 02/13/2006	Met
Staff # 15 Date of Hire: 07/17/2019	Met
Staff # 16 Date of Hire: 08/10/2001	Met
Staff # 17 Date of Hire: 09/07/2010	Met
Staff # 18	Met
Staff # 19 Date of Hire: 09/12/2018	Met
Staff # 20 Date of Hire: 08/13/2007	Met
Staff # 21 Date of Hire: 02/07/2017	Met

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**Staff Credentials Reviewed: 13**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Comment**

Criminal record checks were observed to be complete for all staff members.

**Comment**

Director provided six files for employees hired since last visit.

**Technical Assistance**

591-1-1-.09(1)(h) - The consultant observed staff member # 2 hired November 20, 2019 and staff member #9 hired July 26, 2016 had a National Satisfactory Criminal Record Check letter on this date due to waiting for out of state results. Please ensure that every Provisional Employee requests child abuse and neglect registry information and criminal history documents from any U.S. state, territory or tribal land other than Georgia in which they have resided in the preceding five years and submit such documents to the Department in a timely manner in order to avoid the issuance of an unsatisfactory Comprehensive Records Check Determination.

**Correction Deadline: 12/10/2019**

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.