



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/18/2017 **VisitType:** Monitoring Visit

Arrival: 12:20 PM

Departure: 3:50 PM

CCLC-954

Easter Seals Child Dev Ctr - Brookvalley

1146 Sheridan Road Atlanta, GA 30324 Fulton County
(404) 633-6083 scrutcher@esng.org

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/18/2017	Monitoring Visit	Good Standing	
06/12/2017	Complaint Closure	Good Standing	
06/12/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 2L	Three Year Olds	2	11	C	12	C	NA	NA	Nap
Main	Room 2R	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Nap
Main	Room A	Four Year Olds	2	7	C	21	C	NA	NA	Nap
Main	Room B	Four Year Olds	2	13	C	22	C	NA	NA	Nap
Main	Room C	Three Year Olds	2	15	C	19	C	NA	NA	Nap
Main	Room D	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Nap,Lunch,Transitioning
Main	Room E	Four Year Olds and Five Year Olds	2	17	C	20	C	NA	NA	Nap
Main	Room F	Four Year Olds	2	18	C	21	C	NA	NA	Nap
Main	Room G	Three Year Olds	2	13	C	17	C	NA	NA	Nap
Main	Room I	Two Year Olds and Three Year Olds	1	7	C	13	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 120

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Left Playground	45	C
Main	Front Right Playground	9	C
Main	Rear Left Playground	14	C


Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on June 12, 2017.

Consultant reviewed the comprehensive criminal records check process with the director on this date.

Plan of Improvement: Developed This Date 10/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!
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 Any Licensed Program Eligible to Participate
Free Approved Training
Free Technical Assistance
 Eligible for \$1,000 Materials Mini Grant
 1, 2, 3 Star Rated Programs Receive Bonus Packages
 Great Marketing Tool
 Raises the Bar in Child Care
 For More Information:
 Email: QualityRated@decga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sally Crutcher, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper handwashing procedures on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

Consultant discussed the center's emergency preparedness plans with the director on this date.

Correction Deadline: 10/23/2017

591-1-1-.27 Posted Notices **Technical Assistance**

Technical Assistance

Reminder-Signs Posted/Up to Date

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Technical Assistance**

Technical Assistance

Per the director the center will begin conducting field trips after November 1, 2017. Consultant reviewed field trip documentation and procedures with the director on this date. Please ensure the following:

- All staff members and bus drivers participating on the field trips complete the two hour transportation training.
- Complete a field trip transportation checklist documenting the load and unloading of children, the departure and return time, the name and the address of the field trip, the estimated arrival and departure times, and the first and second checks of the vehicle.
- All vehicles have evidence of a current vehicle inspection report on file at the center.
- All staff members are first aid and CPR trained.
- All children have a complete vehicle emergency medical form on file.
- Proper restraints are used when the vehicle is transporting children during the field trips.
- Proper staff:child ratios are implemented during field trips.
- Written parental authorizations are obtained in advance prior to the center conducting a field trip.
- Name tags identifying the center's address and telephone number available for each child during all field trips.

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Observed-Pleasant Naptime Environment

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 06/17/2003	Met
Staff # 2 Date of Hire: 05/22/2012	Met
Staff # 3 Date of Hire: 09/15/2015	Met
Staff # 4 Date of Hire: 11/07/2011	Met
Staff # 5 Date of Hire: 09/06/2017	Met
Staff # 6 Date of Hire: 01/09/2007	Met
Staff # 7 Date of Hire: 01/09/2018	Met
Staff # 8 Date of Hire: 03/12/2013	Met
Staff # 9 Date of Hire: 09/28/1998	Met
Staff # 10 Date of Hire: 01/01/2013	Met
Staff # 11 Date of Hire: 07/21/2014	Met
Staff # 12 Date of Hire: 09/06/2016	Met
Staff # 13 Date of Hire: 12/05/2011	Met
Staff # 14 Date of Hire: 11/01/2010	Met
Staff # 15	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/30/2016

Staff # 16 Met

Date of Hire: 12/01/2014

Staff # 17 Met

Date of Hire: 10/02/2006

Staff # 18 Met

Date of Hire: 10/28/2008

Staff # 19 Met

Date of Hire: 04/11/2011

Staff # 20 Met

Date of Hire: 08/10/2016

Staff # 21 Met

Date of Hire: 05/01/2017

Staff # 22 Met

Date of Hire: 11/21/2013

Staff # 23 Met

Date of Hire: 04/15/2013

Staff # 24 Met

Date of Hire: 11/07/2013

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Consultant reviewed 24 staff files on this date. Consultant observed 24 of 24 staff members to have evidence of a satisfactory determination letter on file.

Comment

The director provided three files for staff members hired since the previous visit was conducted on June 12, 2017. Consultant observed three of three newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on consultant's review of the staff files the director did not have evidence of a current first aid and CPR card on file on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 11/17/2017

591-1-1-.31 Staff(CR) Met

Comment

Consultant observed all staff members to comply with all laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) Met

Comment

Observed-Direct Supervision/Attentive Staff