



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/9/2019 **VisitType:** Monitoring Visit **Arrival:** 11:20 AM **Departure:** 2:45 PM

CCLC-954

Easter Seals Child Dev Ctr - Brookvalley

1146 Sheridan Road Atlanta, GA 30324 Fulton County
 (404) 633-6083 scrutcher@esng.org

Regional Consultant

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/09/2019	Monitoring Visit	Good Standing	
11/19/2018	Complaint Closure	Good Standing	
11/05/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 2L	Two Year Olds and Three Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	Room 2R	Two Year Olds	2	12	C	13	C	NA	NA	Lunch
Main	Room A	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Circle Time
Main	Room B	Four Year Olds and Five Year Olds	2	17	C	22	C	NA	NA	Circle Time
Main	Room C	Three Year Olds and Four Year Olds	2	16	C	19	C	NA	NA	Circle Time
Main	Room D	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Outside, Transitioning
Main	Room E	Four Year Olds and Five Year Olds	2	19	C	20	C	NA	NA	Circle Time
Main	Room F	Four Year Olds and Five Year Olds	2	18	C	21	C	NA	NA	Circle Time
Main	Room G	Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Lunch
Main	Room I	Two Year Olds and Three Year Olds	2	7	C	13	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 139

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Left Playground	45	C
Main	Front Right Playground	9	C
Main	Rear Left Playground	14	C

Comments

The purpose of this visit is to conduct a monitoring visit and to follow-up to previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sally Crutcher, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/23/2018	
Staff # 2	Met
Date of Hire: 05/22/2012	
Staff # 3	Met
Date of Hire: 09/15/2015	
Staff # 4	Met
Date of Hire: 08/29/2018	
Staff # 5	Met
Date of Hire: 11/07/2011	
Staff # 6	Met
Date of Hire: 01/09/2007	
Staff # 7	Met
Date of Hire: 07/23/2018	

Staff # 8 Date of Hire: 01/01/2013	Met
Staff # 9 Date of Hire: 08/10/2018	Met
Staff # 10 Date of Hire: 11/19/2018	Met
Staff # 11 Date of Hire: 07/21/2014	Met
Staff # 12 Date of Hire: 01/09/2019	Met
Staff # 13 Date of Hire: 09/06/2016	Met
Staff # 14 Date of Hire: 12/05/2011	Met
Staff # 15 Date of Hire: 11/01/2010	Met
Staff # 16 Date of Hire: 12/01/2014	Met
Staff # 17 Date of Hire: 10/02/2006	Met
Staff # 18 Date of Hire: 10/28/2008	Met
Staff # 19 Date of Hire: 04/11/2011	Met
Staff # 20 Date of Hire: 05/15/2018	Met
Staff # 21 Date of Hire: 11/21/2013	Met
Staff # 22 Date of Hire: 04/15/2013	Met

Staff # 23 Met
Date of Hire: 01/09/2019

Staff # 24 Met
Date of Hire: 11/07/2013

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 11/19/2018

Corrected on 1/9/2019

.09(1)(c) -Previous citation was corrected. Consultant observed staff to have comprehensive satisfactory fingerprint letter.

591-1-1-.24 Personnel Records Technical Assistance

Technical Assistance

591-1-1-.24(1) - requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation.

Correction Deadline: 1/14/2019

591-1-1-.33 Staff Training Technical Assistance

Technical Assistance

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment.

Correction Deadline: 2/8/2019

591-1-1-.31 Staff(CR) Technical Assistance

Technical Assistance

591-1-1-.31(1)(a) - Center will ensure that when director is not present/on premise that there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules.

Correction Deadline: 1/9/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.