



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/23/2018    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 9:45 AM    **Departure:** 1:30 PM

**CCLC-935**

**An Apple a Day Early Learning Center**

3152 Creek Dr. Duluth, GA 30096 Gwinnett County  
 (770) 476-5481 anappleadayelc@gmail.com

**Regional Consultant**

Bridget Johnson

Phone: (770) 357-4913

Fax: (770) 357-4912

bridget.johnson@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
02/23/2018	Complaint Investigation Follow Up	Good Standing
01/10/2018	Licensing Study	Good Standing
08/10/2017	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building 1	1L	One Year Olds and Two Year Olds	1	5	C	10	C	NA	NA	Free Play, Snack	
Building 1	1R		0	0	C	18	C	NA	NA		
Building 1	2L	Two Year Olds	1	7	C	13	C	NA	NA	Free Play	
Building 1	2R	Three Year Olds and Four Year Olds	1	12	C	15	C	NA	NA	Transitioning	
Building 1	3L		0	0	C	13	C	NA	NA		
Building 1	3R		0	0	C	14	C	NA	NA		
Building 1	4L		0	0	C	0	C	NA	NA		
Building 1	Back R		0	0	C	0	C	NA	NA		
Total Capacity @35 sq. ft.:			83			Total Capacity @25 sq. ft.:					0
Building 2	PreK B	PreK	2	21	C	35	C	NA	NA	Circle Time	
Building 2	PreK C	PreK	2	19	C	22	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.:			57			Total Capacity @25 sq. ft.:					0
Building 3	PreK A	PreK	2	19	C	27	C	NA	NA	Centers	

Building 3	PreK B		0	0	C	0	C	NA	NA
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Total Capacity @35 sq. ft.: 27

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 83

Total Capacity @35 sq. ft.: 167

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Building 1	PG A	0	C
Building 1	PG B	0	C

**Comments**

02/23/2018: The purpose of this visit was to conduct a complaint investigation and follow up visit. The investigation remained open on this date.

Plan of Improvement: Developed This Date 02/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Rena Johnson, Program Official

Date

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Bridget Johnson, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

#### Facility

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 1/31/2018

Corrected on 2/23/2018

.26(4) - On this date consultant observed correction of previous citation in that the fencing along the back of the playgrounds measured 4 feet 2 inches tall, and no gaps were observed in the fence.

#### Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 1/10/2018

Corrected on 2/23/2018

.30(1)(a)2 - Consultant observed correction of previous citation in that the mattresses were observed to be in good repair.

#### Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 1

Not Met

Date of Hire: 01/19/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Met

Date of Hire: 08/03/2017

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 1**

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Staff # 3 Date of Hire: 08/01/2016	Met
Staff # 4 Date of Hire: 08/01/2016	Met
Staff # 5 Date of Hire: 08/13/2007	Met
Staff # 6 Date of Hire: 08/01/2009	Met
Staff # 7 Date of Hire: 02/02/2005	Met
Staff # 8 Date of Hire: 08/01/1982	Met
Staff # 9 Date of Hire: 09/30/2005	Met
Staff # 10 Date of Hire: 03/11/2004	Met
Staff # 11 Date of Hire: 04/20/2006	Met
Staff # 12 Date of Hire: 07/18/2016	Met
Staff # 13 Date of Hire: 10/15/2013	Met
Staff # 14 Date of Hire: 01/06/2016	Met

**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Comment**

Consultant reviewed 14 of 14 staff files on this date.

**Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined that a provisional employee had a satisfactory local background check on file, but was beyond the 21 day provisional period and had not started the fingerprint process.

**POI (Plan of Improvement)**

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

**Correction Deadline: 2/26/2018**