



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/6/2020 **VisitType:** Licensing Study **Arrival:** 4:00 PM **Departure:** 5:00 PM

CCLC-933

Due West Academy

3797 Due West Rd. Marietta, GA 30064 Cobb County
(770) 590-0364 kadie@duewestacademy.com

Regional Consultant

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/06/2020	Licensing Study	Good Standing	
10/22/2019	Monitoring Visit	Good Standing	
04/09/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Left		0	0	C	31	C	NA	NA	
Main	2 Left		0	0	C	14	C	NA	NA	
Main	3 Left		0	0	C	29	C	NA	NA	
Main	Back Center Room		0	0	C	25	C	NA	NA	
Main	Back Right Pre K		0	0	C	38	C	NA	NA	
Main	Center Room		0	0	C	21	C	NA	NA	
Main	Multi Purpose Room		0	0	C	29	C	NA	NA	
Main	The Village		0	0	C	30	C	NA	NA	
Total Capacity @35 sq. ft.: 217			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	21	C
Main	Left Rear	57	C
Main	Right side	24	C

Comments

An Administrative Review was conducted on May 6, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 11, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kadie Link, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

Date: 5/6/2020 **VisitType:** Licensing Study **Arrival:** 4:00 PM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Children's Records**Records Reviewed: 2****Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 11/5/2019

Corrected on 5/6/2020

.25(13) - No hazards were observed during the virtual walk through visit conducted on June 11, 2020.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

The playground was observed to be clean and in good repair on this date via virtual walk through. Per director, an order of mulch will be delivered June 12, 2020.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures via virtual visit conducted on June 11, 2020.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Per Covid-19 guidelines all transportation has been suspended until further notice.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for center vehicle dated 6/30/19.

Comment

Per Covid-19 guidelines all transportation has been suspended until further notice.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Staff stated proper SIDS and infant sleeping position.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/31/2004	
Staff # 2	Met
Date of Hire: 01/29/2018	
Staff # 3	Met
Date of Hire: 05/06/2019	
Staff # 4	Met
Date of Hire: 09/30/2011	
Staff # 5	Met
Date of Hire: 03/09/2020	
Staff # 6	Met
Date of Hire: 06/29/2018	
Staff # 7	Met
Date of Hire: 08/07/2006	
Staff # 8	Met
Date of Hire: 09/02/2011	
Staff # 9	Met
Date of Hire: 01/05/2017	
Staff # 10	Met
Date of Hire: 07/10/2019	
Staff # 11	Met
Date of Hire: 08/12/2019	
Staff # 12	Met
Date of Hire: 07/23/2018	

Staff # 13	Met
Date of Hire: 07/30/2014	
Staff # 14	Met
Date of Hire: 02/19/2007	
Staff # 15	Met
Date of Hire: 08/25/2008	
Staff # 16	Met
Date of Hire: 09/23/2019	
Staff # 17	Met
Date of Hire: 05/11/2018	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

At the time of the administrative review, the director was the only one working at the center due to low to no children. The director was observed to have current First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

At the time of the administrative review, the director was the only one working at the center due to low to no children. The director was observed to have ten hours of annual training for 2019 and health and safety orientation training.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

The center was observed to maintain the appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.