



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/8/2017    **VisitType:** Licensing Study    **Arrival:** 9:55 AM    **Departure:** 2:15 PM

**CCLC-925**

**Downs Preschool**

3831 Mars Hill Rd. Watkinsville, GA 30677 Oconee County  
 (770) 725-1020 lisahenry41@yahoo.com

**Regional Consultant**

Alva Huff

Phone: (770) 357-3405  
 Fax: (770) 357-3404  
 jennifer.taylor@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
11/08/2017	Licensing Study	Good Standing
02/10/2017	Monitoring Visit	Good Standing
08/29/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	A Left rear		0	0	C	8	C	NA	NA	Not In Use
I	B-Left Middle		0	0	C	10	C	NA	NA	Not In Use
I	C-Rt Rear		0	0	C	12	C	NA	NA	Not In Use
I	D-Rt middle	PreK	2	20	C	15	NC	NA	NA	Nap
I	E-Rt. Front	PreK	2	21	C	20	NC	NA	NA	Nap, Transitioning
I	F-Lt Front	PreK	2	13	C	29	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0							
II	left front	PreK	2	22	C	23	C	NA	NA	Centers
II	Left rear	PreK	2	19	C	26	C	NA	NA	Centers
II	Right Front	PreK	2	21	C	24	C	NA	NA	Centers
II	Right Rear	PreK	2	20	C	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 136			Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
I	A-Left small area	40	C
I	B-Right large area	196	C

**Comments**

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from February 10, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

\_\_\_\_\_  
Lisa Henry, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Alva Huff, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Observed-Variety Throughout Center

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

No Swimming Activities Provided

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Pre-K approval licensed capacity met on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Observation-Clean/Good Repair

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

No diapered children enrolled in the program.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Director stated no medication is being dispensed at this time.

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

No Animals Kept

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Observed-Complete Documentation

**Comment**

Vehicle had fire extinguisher and first aid kit

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Correct number of mats; disinfecting discussed

**Comment**

Observed-Pleasant Naptime Environment

**Staff Records**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 07/27/2016

Staff # 2 Met

Date of Hire: 08/01/2014

Staff # 3 Met

Date of Hire: 07/26/2017

Staff # 4 Met

Date of Hire: 08/01/2013

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 5	Met
Staff # 6	Met
Date of Hire: 09/26/2017	
Staff # 7	Met
Date of Hire: 07/27/2016	
Staff # 8	Met
Date of Hire: 05/01/2005	
Staff # 9	Met
Date of Hire: 02/28/2011	
Staff # 10	Met
Date of Hire: 10/16/2017	
Staff # 11	Met
Date of Hire: 12/15/2017	
Staff # 12	Met
Date of Hire: 08/01/2002	
Staff # 13	Met
Date of Hire: 05/02/2016	
Staff # 14	Met
Date of Hire: 07/27/2016	
Staff # 15	Met
Date of Hire: 08/01/2013	
Staff # 16	Met
Date of Hire: 08/01/1998	
Staff # 17	Met
Date of Hire: 08/03/2011	

**Staff Credentials Reviewed: 17**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

**Comment**

Director provided three (3) files for employees hired since the last visit.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff