



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/15/2017 **VisitType:** Licensing Study

**Arrival:** 12:40 PM

**Departure:** 3:30 PM

**CCLC-9100**

**Oxford Falls Academy**

1065 Walther Boulevard Lawrenceville, GA 30043 Gwinnett County  
(770) 962-2033 ofacademy@yahoo.com

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
11/15/2017	Licensing Study	Good Standing
04/25/2017	Licensing Study	Good Standing
11/02/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1L	Infants	2	6	C	8	C	NA	NA	Nap	
Main	2L	One Year Olds	1	6	C	20	C	NA	NA	Nap	
Main	2R	Two Year Olds	2	11	C	20	C	NA	NA	Nap	
Main	3R	Three Year Olds	1	8	C	20	C	NA	NA	Nap	
Main	F- Upstairs 1L	Four Year Olds and Five Year Olds	1	11	C	25	C	NA	NA	Nap	
Total Capacity @35 sq. ft.:			93			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 42			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	33	C

**Comments**

The purpose of this visit is to follow up on visit from April 25, 2017. Consultant discussed new USDA guidelines, new core rules, Emergency Preparedness Plan ,new drills form.

Plan of Improvement: Developed This Date 11/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Kristin Harvey, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/15/2017 **VisitType:** Licensing Study

**Arrival:** 12:40 PM

**Departure:** 3:30 PM

---

**CCLC-9100****Oxford Falls Academy**

1065 Walther Boulevard Lawrenceville, GA 30043 Gwinnett County  
(770) 962-2033 ofacademy@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167  
Fax: (678) 891-5630  
neli.todorova@decal.ga.gov

The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
---------------------------------

---

**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(1) - Consultant discussed with the director that the lesson plans are available in all classrooms and are more detailed.

**Correction Deadline: 11/15/2017**

---

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Center

---

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

No Swimming Activities Provided

<b>Facility</b>
-----------------

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

---

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Consultant discussed with the director to monitor the fence behind the children's playhouse on the school age playground .

**Comment**

Discussed-Fluff/Redistribute Surface

**Technical Assistance**

591-1-1-.26(6) - Consultant discussed with the director to monitor the S hooks on the swings and fasten/ replace as needed.

**Correction Deadline: 11/25/2017**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.20 - Consultant discussed with the director documentation requirements and action plans for children with allergies.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Technical Assistance**

**Technical Assistance**

591-1-1-.21(1)(p) - Discussed updating the existing plan to include all required topics.

**Correction Deadline: 11/20/2017**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Positive Learning Environment

**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Comment**

Observed-Pleasant Naptime Environment

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

---

Date of Hire: 02/25/2017

Staff # 2 Met

Date of Hire: 08/29/2016

Staff # 3 Met

Date of Hire: 08/08/2005

Staff # 4 Met

Date of Hire: 05/11/2012

Staff # 5 Met

Date of Hire: 09/01/2016

Staff # 6 Met

Date of Hire: 06/27/2016

Staff # 7 Met

Date of Hire: 03/12/2015

Staff # 8 Met

Date of Hire: 08/30/2010

Staff # 9 Met

Staff # 10 Met

Date of Hire: 02/12/2018

Staff # 11 Met

Date of Hire: 10/15/2003

Staff # 12 Met

Date of Hire: 08/17/2017

---

**Staff Credentials Reviewed: 12**

---

---

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

The director reported three new staff. Criminal Records Check complete for all 12 staff.

---

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Observed-100% Certified First Aid & CPR

---

**591-1-1-.33 Staff Training Met**

**Comment**

Observed - Documentation Of Training for 2016.

**Comment**

Health/Safety training for all staff on file.

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Consultant observed staff comply with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision