



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2018 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:45 PM

CCLC-9100

Oxford Falls Academy

1065 Walther Boulevard Lawrenceville, GA 30043 Gwinnett County
(770) 962-2033 ofacademy@yahoo.com

Regional Consultant

Stacy Whitten

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stacy.whitten@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
11/07/2018	Licensing Study	Good Standing
04/11/2018	Monitoring Visit	Good Standing
11/15/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1L	Infants	2	4	C	8	C	NA	NA	Nap	
Main	2L	One Year Olds	2	7	C	20	C	NA	NA	Outside	
Main	2R	Two Year Olds and Three Year Olds	2	13	C	20	C	NA	NA	Outside	
Main	3R	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Music	
Main	F- Upstairs 1L	PreK	1	11	C	25	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:			93			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 50			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	33	C

Comments

The purpose of this visit was to conduct a licensing study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 11/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kristin Harvey, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms Met

Correction Deadline: 5/11/2018

Corrected on 11/7/2018

.06(4) - Correction of the previous citation in that consultant observed all exhaust fans to be in good repair and functioning.

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Technical Assistance

Correction Deadline: 4/11/2018

Corrected on 11/7/2018

.25(3) - Correction of previous citation in that consultant observed that class 2R left side toilet was properly functioning, and F-Upstairs 1L class restroom has all working light bulbs, and the light fixture cover is place.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair or replace the ceiling tile in the bathroom in classroom 2L where black stains are beginning to develop.

Correction Deadline: 11/7/2018

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair or replace the screw cap covers on base of toilets where some are missing throughout the center.

Correction Deadline: 11/7/2018

Technical Assistance

591-1-1-.25(7) - Consultant discussed with provider to ensure the laundry room door and supply room doors stayed lock and inaccessible to children.

Correction Deadline: 11/7/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to monitor and repair or replace the fence on the on the back toddler playground where it is beginning to bow so that a gap more than three and a half inches does not become present and create an entrapment hazard.

Correction Deadline: 11/7/2018

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the left toddler playground had 3 bucket swings and 3 preschool swings with "S" hooks that had openings that posed a hazard on this date.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/16/2018

Recited on 11/7/2018

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to remove or repair the three bucket swings on the toddler playground that were tied up and not in use on this date. Consultant also discussed with provider to monitor and repair or replace the green plastic covering on the swing chains on preschool swings on toddler playground.

Correction Deadline: 11/7/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was green residue on the wall of the left toddler playground that when touched residue was left on consultant's hand. It was also determined based on observation that the corner of the building on the toddler playground had places that were beginning to chip and exposed rough edges.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 11/16/2018

Food Service

Technical Assistance

591-1-1-.15(4) - Consultant discussed with provider to ensure that all safety buckles are in place and children are securely buckled when in use.

Correction Deadline: 11/7/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 09/19/2018

Staff # 2

Met

Date of Hire: 08/29/2016

Staff # 3 Met

Date of Hire: 07/26/2018

Staff # 4 Met

Date of Hire: 05/11/2012

Staff # 5 Met

Date of Hire: 12/07/2017

Staff # 6 Not Met

Date of Hire: 09/01/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7 Met

Date of Hire: 03/12/2015

Staff # 8 Met

Date of Hire: 09/21/2018

Staff # 9 Met

Date of Hire: 07/23/2018

Staff # 10 Met

Date of Hire: 08/30/2010

Staff # 11 Met

Date of Hire: 08/13/2018

Staff # 12 Met

Date of Hire: 10/15/2003

Staff # 13 Not Met

Date of Hire: 11/07/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14 Met

Date of Hire: 08/17/2017

Staff # 15 Met

Date of Hire: 09/13/2018

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that an employee hired on November 7, 2018 had a local check and had not submitted a records check application or fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

Correction Deadline: 11/7/2018

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that one employee hired more than ninety days ago did not have evidence of having current CPR and First Aid training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 12/7/2018

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 4/11/2018

Corrected on 11/7/2018

.31(2)(c) - Correction in the previous citation in that consultant observed that all lead teachers had a credential or a professional learning plan in place.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.