



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/14/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:10 AM **Departure:** 2:00 PM

CCLC-9100

Oxford Falls Academy

1065 Walther Boulevard Lawrenceville, GA 30043 Gwinnett County
(770) 962-2033 ofacademy@yahoo.com

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
02/14/2019	Complaint Investigation & Monitoring Visit	Good Standing
02/14/2019	Complaint Closure	Good Standing
11/07/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	3	C	8	C	NA	NA	Floor Play, Feeding
Main	2L	One Year Olds	1	6	C	20	C	NA	NA	Floor Play
Main	2R	Two Year Olds and Three Year Olds	2	10	C	20	C	NA	NA	Floor Play
Main	3R	Three Year Olds and Four Year Olds	3	18	C	20	C	NA	NA	Music
Main	F- Upstairs 1L	PreK	1	11	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 93						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 93			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	33	C

Comments

The purpose of this visit was to conduct a complaint investigation and monitoring visit.

Plan of Improvement: Developed This Date 02/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kristin Harvey, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Comment**

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider to monitor and repair or replace the white shelf in classroom 2R where it is becoming loose to ensure it does not become a tipping hazard.

Correction Deadline: 2/14/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Correction Deadline: 11/16/2018

Corrected on 2/14/2019

.26(6) - Correction of the previous citation in that consultant observed new swings to be present without "S" hooks at center and being replaced on visit date.

Correction Deadline: 11/16/2018

Corrected on 2/14/2019

.26(9) - Consultant observed new bucket swings to be present and in process of installation on visit date.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to monitor and cover the corner of the building on the toddler playground where the wall has a sharp edge to ensure it is not hazardous to children.

Correction Deadline: 2/14/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(a)1 - Consultant discussed with provider to monitor and repair or replace the areas on the cribs where chipping paint is beginning to develop so that it does not become hazardous to the children.

Correction Deadline: 2/14/2019

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/19/2018

Staff # 2 Met

Date of Hire: 01/14/2019

Staff # 3 Met

Date of Hire: 08/29/2016

Staff # 4 Met

Date of Hire: 01/23/2019

Staff # 5 Met

Date of Hire: 05/11/2012

Staff # 6 Met

Date of Hire: 09/01/2016

Staff # 7 Met

Date of Hire: 03/12/2015

Staff # 8 Met

Date of Hire: 09/21/2018

Staff # 9 Met

Date of Hire: 07/23/2018

Staff # 10 Met

Date of Hire: 01/14/2019

Staff # 11 Met

Date of Hire: 08/30/2010

Staff # 12 Met

Date of Hire: 02/12/2018

Staff # 13 Met

Date of Hire: 10/15/2003

Staff # 14 Met

Date of Hire: 01/14/2019

Staff # 15 Met

Date of Hire: 08/17/2017

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided four file(s) for employees hired since last visit.

Correction Deadline: 11/7/2018

Corrected on 2/14/2019

.09(1)(a) - Correction of the previous citation in that consultant observed completed criminal records checks for all employees on this date.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 12/7/2018

Corrected on 2/14/2019

.14(1) - Correction of the previous citation in that consultant observed staff hired past 90 days to have evidence of current CPR and First Aid training on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.