



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/3/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:30 PM

CCLC-9096

Mt. Zion Learning Center

186 Will Waters Road Hazlehurst, GA 31539 Jeff Davis County
 (912) 375-7429 mzlc7429@yahoo.com

Regional Consultant

Connie Boatright

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Mailing Address

11 Arthur McNeal Road
 HAZLEHURST, GA 31539

Quality Rated: No

Compliance Zone Designation		
09/03/2019	Licensing Study	Good Standing
03/13/2019	Monitoring Visit	Good Standing
10/17/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 3rd Left	Infants	1	4	C	14	C	NA	NA	Centers, Floor Play, Free Play, Feeding
Main	B - 2nd Left		0	0	C	14	C	NA	NA	Not In Use
Main	C - 1st Left	Two Year Olds	1	8	C	14	C	NA	NA	Free Play, Floor Play, TV
Main	D - 1st Right	PreK	1	9	C	16	C	NA	NA	Centers
Main	E 2nd Right	Three Year Olds	1	8	C	16	C	NA	NA	Centers
Main	F - 3rd Right		0	0	C	16	C	NA	NA	Not In Use
Main	G - (School Room)		0	0	C	16	C	NA	NA	Not In Use
Main	Gym		0	0	C	256	C	NA	NA	Not In Use
Main	H - Last Room on the R	One Year Olds	1	4	C	17	C	NA	NA	Free Play, Floor Play, TV
Main	K - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	L - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	M - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	N - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 435						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 435			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A	12	C
Main	Playground - B	53	C
Main	Playground - C	143	C

Comments

This Licensing Study is the first regulatory visit for Mt. Zion Learning Center this 2019 - 2020 fiscal year. The center director stated medication is administered, field trips and routine transportation is not provided.

The center director stated a total of four new pieces of playground equipment has been installed amongst the two playgrounds which require resilient surface. Additionally, that the playgrounds have not been in use and will remain closed until the resilient surface has been installed. The children have been utilizing the multipurpose playroom and large gym for playtime activities.

Two new employees have been hired since the consultants last visit. The consultant reviewed all staff files and finds that each staff member has a satisfactory comprehensive fingerprint criminal records clearance determination letter on file.

Plan of Improvement: Developed This Date 09/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Christy Dixon, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

Date: 9/3/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(1) The consultant observed a variety of age appropriate equipment and toys.

Correction Deadline: 9/4/2019

Comment

591-1-1-.03(2) The consultant observed current lesson plans to be posted in each classroom in use.

Correction Deadline: 9/4/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and toys was observed to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(7) - The center director and staff will ensure that all toilets are flushed after each use.

Correction Deadline: 9/4/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

591-1-1-.26(8) The center director stated a total of four new pieces of playground equipment has been installed amongst the two playgrounds which require resilient surface. Additionally, that the playgrounds have not been in use and will remain closed until the resilient surface has been installed. The children have been utilizing the multipurpose playroom and large gym for playtime activities.

Correction Deadline: 9/14/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(6) - The center director and staff will ensure that all trash cans inside and outside of the center will have tight fitting lids.

Correction Deadline: 9/4/2019

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on the consultants review of one child's file and the medication log that a child was to be given 5 ml of over the counter cough syrup at 11 AM and 3 PM on December 7, 2018. Additionally, the child was given the 11 AM dose, was signed out at 3:40 PM and had not been given the 3:00 PM dose.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 9/4/2019

Organization

591-1-1-.16 Governing Body & License

Met

Comment

The center is currently operating with a valid 2019 license with Bright From The Start.

Correction Deadline: 9/18/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on the consultants review of the fire and tornado drill log and the center directors statement that no tornado drill has been held since December of 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/9/2019

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 3

Staff # 1 Met
Date of Hire: 11/15/2016

Staff # 2 Not Met
Date of Hire: 03/24/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Records Reviewed: 7**Records with Missing/Incomplete Components: 3**

Staff # 3 Not Met
 Date of Hire: 02/13/2018
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met
 Date of Hire: 07/07/2005
"Missing/Incomplete Components"
 .14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met
 Date of Hire: 07/15/2002

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 2 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultants review of all staff files and the center directors statement that one employee hired March 11, 2019 has not completed the required Health and Safety Training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/4/2019**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on the consultants review of all staff files and the center directors statement that one staff member hired February 1, 2010 and one employee hired October 17, 2016 had not completed any annual training hours for 2018 where ten hours is required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/4/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.