



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/6/2020 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 1:40 PM

CCLC-891

La Petite Academy - Indian Trail

1231 Indian Trail Lilburn Rd. Norcross, GA 30093 Gwinnett County
 (770) 925-0614 7433@lapetite.com

Regional Consultant

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/06/2020	Monitoring Visit	Good Standing	
09/10/2019	Licensing Study	Good Standing	
07/23/2019	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Left	One Year Olds and Two Year Olds	2	9	C	14	C	NA	NA	Free Play
Main	2 L	Infants	3	4	C	10	C	NA	NA	Free Play, Diapering
Main	Back Left	PreK	2	18	C	21	C	29	C	Transitioning
Main	Back Right	PreK	2	18	C	21	C	29	C	Centers
Main	First left Back		0	0	C	14	C	NA	NA	Not In Use
Main	Middle Right (entrance)	Three Year Olds and Four Year Olds	1	10	C	28	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 124							
Total # Children this Date: 59			Total Capacity @35 sq. ft.: 108							
			Total Capacity @25 sq. ft.: 124							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG B	0	C
Main	PG Toddler	0	C

Comments

This was a joint visit done with Melissa McFarlin

Plan of Improvement: Developed This Date 01/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kamilah Natson-Melvin, Program Official

Date

Ashley Cunningham, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/6/2020 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 1:40 PM

CCLC-891

La Petite Academy - Indian Trail

1231 Indian Trail Lilburn Rd. Norcross, GA 30093 Gwinnett County
(770) 925-0614 7433@lapetite.com

Mailing Address
Same

Regional Consultant

Ashley Cunningham
Phone: (866) 374-9389
Fax: (866) 375-0880
Ashley.Cunningham@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Discussed hand washing with the staff throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on the consultants review of medication records that a parent authorized the center to dispense medication to their child on October 10, 2019 through October 14, 2019. There was no documentation to show that the child was given their medication on October 11, 2019 as authorized by the parent.

POI (Plan of Improvement)

Consultant discussed with the provider that the center will keep all medication records in a binder and ensure that all dates are accounted for. The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 1/6/2020

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met**

Correction Deadline: 9/15/2019

Corrected on 1/6/2020

.21(3) - Previous citation corrected in that documentation of tornado drills were observed.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 9/20/2019

Corrected on 1/6/2020

.36(3)(a-b) - Previous citation corrected in that transportation training was current.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cots are covered in the classrooms so that they are inaccessible to children.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/28/2011	
Staff # 2	Met
Date of Hire: 08/16/2017	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 03/03/2019	
Staff # 6	Met
Date of Hire: 10/25/2016	
Staff # 7	Met
Date of Hire: 02/16/2018	
Staff # 8	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 2 files for employees hired since last visit.

Correction Deadline: 9/10/2019**Corrected on 1/6/2020****.09(1)(c) - Previous citation corrected in that the staff member had a current and valid Comprehensive Records Check Determination letter on file.****Correction Deadline: 9/10/2019****Corrected on 1/6/2020****.09(1)(I)3. - Previous citation corrected in that the director had a current and valid Comprehensive Records Check Determination letter on file.**

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 10/10/2019**

Corrected on 1/6/2020

.14(2) - Previous citation corrected in that current CPR was on file.

591-1-1-.33 Staff Training

Met

Correction Deadline: 10/10/2019

Corrected on 1/6/2020

.33(5) - Previous citation corrected in that food prep training hours were obtained.

Correction Deadline: 10/10/2019

Corrected on 1/6/2020

.33(6) - Previous citation corrected in that annual training for 2019 for the staff member was completed.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 9/10/2019

Corrected on 1/6/2020

.32(2) - Previous citation corrected in that all rooms were in ratio compliance.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.