



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/10/2018 **VisitType:** Licensing Study **Arrival:** 8:05 AM **Departure:** 11:30 AM

CCLC-86

Open Arms Lutheran Child Development Center

4655 Webb Bridge Rd Alpharetta, GA 30005 Fulton County
 (770) 475-6570 openarms@cts.org

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/10/2018	Licensing Study	Good Standing	
01/30/2018	Monitoring Visit	Good Standing	
07/31/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Left Hall	Three Year Olds and Four Year Olds	2	6	C	15	C	NA	NA	Circle Time, Music, Transitioning
Main	1L - Right Hall	Infants	2	5	C	11	C	NA	NA	Nap, Floor Play
Main	1R - Left Hall		0	0	C	15	C	21	C	Not In Use
Main	1R - Right Hall	Infants	2	5	C	10	C	NA	NA	Floor Play, Nap
Main	2L - Left Hall	Five Year Olds	2	14	C	18	C	NA	NA	Music
Main	2L - Right Hall	Two Year Olds	2	6	C	12	C	NA	NA	Music
Main	2R - Left Hall	Three Year Olds and Four Year Olds	2	10	C	18	C	NA	NA	Transitioning, Music
Main	2R - Right Hall	Two Year Olds	1	3	C	10	C	NA	NA	Music
Main	3L - Left Hall		0	0	C	18	C	NA	NA	Not In Use
Main	3L - Right Hall	Two Year Olds	2	9	C	13	C	NA	NA	Music, Transitioning
Main	3R - Left Hall		0	0	C	18	C	25	C	Not In Use
Main	3R - Right Hall	Two Year Olds	2	4	C	13	C	NA	NA	Music, Transitioning

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 184

Total # Children this Date: 62

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 184

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Middle Yard	197	C


Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on January 30, 2018.

Consultant observed Emergency Plan and sign-in and sign-out process on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Barbara Bowler, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site during Summer months only.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 1/30/2018

Corrected on 7/10/2018

Previous citation corrected. Consultant observed hazardous equipment, materials and supplies stored inaccessible to children in care on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire drills conducted as of July 9, 2018 on this date.

Correction Deadline: 7/15/2018

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed for All Fired Up, Catch Air and the World Of Coca-Cola to be complete on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles as of May 25, 2018 used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 44

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/02/2017	
Staff # 2	Met
Date of Hire: 04/15/2003	
Staff # 3	Met
Date of Hire: 12/13/2016	
Staff # 4	Met
Date of Hire: 08/28/2017	
Staff # 5	Met
Date of Hire: 12/12/2016	
Staff # 6	Met
Date of Hire: 11/13/2017	
Staff # 7	Met

Date of Hire: 08/22/2017

Staff # 8 Met

Date of Hire: 11/10/2016

Staff # 9 Met

Date of Hire: 07/03/2017

Staff # 10 Met

Date of Hire: 10/19/2015

Staff # 11 Met

Date of Hire: 08/22/2017

Staff # 12 Met

Date of Hire: 11/14/2016

Staff # 13 Met

Date of Hire: 01/08/2018

Staff # 14 Met

Date of Hire: 06/09/2004

Staff # 15 Met

Date of Hire: 08/22/2017

Staff # 16 Met

Date of Hire: 03/25/1991

Staff # 17 Met

Date of Hire: 08/17/2017

Staff # 18 Met

Date of Hire: 10/02/1995

Staff # 19 Met

Date of Hire: 11/10/2016

Staff # 20 Met

Date of Hire: 07/12/2017

Staff # 21 Met

Date of Hire: 06/08/2017

Staff # 22 Met

Date of Hire: 08/22/2017

Staff # 23 Date of Hire: 09/09/2016	Met
Staff # 24 Date of Hire: 08/24/2017	Met
Staff # 25 Date of Hire: 06/02/2003	Met
Staff # 26 Date of Hire: 01/24/2018	Met
Staff # 27 Date of Hire: 09/02/2014	Met
Staff # 28 Date of Hire: 08/21/2017	Met
Staff # 29 Date of Hire: 12/18/2014	Met
Staff # 30 Date of Hire: 01/16/2018	Met
Staff # 31 Date of Hire: 08/11/2016	Met
Staff # 32 Date of Hire: 08/22/2017	Met
Staff # 33 Date of Hire: 06/18/2018	Met
Staff # 34 Date of Hire: 05/22/2017	Met
Staff # 35 Date of Hire: 05/14/2018	Met
Staff # 36 Date of Hire: 08/16/2017	Met
Staff # 37 Date of Hire: 08/24/2017	Met

Records Reviewed: 44

Records with Missing/Incomplete Components: 0

Staff # 38 Date of Hire: 05/16/2016	Met
Staff # 39 Date of Hire: 08/08/2016	Met
Staff # 40 Date of Hire: 06/09/2017	Met
Staff # 41 Date of Hire: 08/22/2017	Met
Staff # 42 Date of Hire: 06/19/2015	Met
Staff # 43 Date of Hire: 08/22/2017	Met
Staff # 44 Date of Hire: 08/30/1999	Met

Staff Credentials Reviewed: 44

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Director provided five files for employees hired since last visit.

Correction Deadline: 1/30/2018

Corrected on 7/10/2018

Previous citation corrected. Consultant observed all satisfactory criminal records check determination letters on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for 2017 on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.