



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/18/2018 **VisitType:** Monitoring Visit **Arrival:** 3:00 PM **Departure:** 5:00 PM

CCLC-799

Kids Haven - Salem Circle

141 Salem Circle Covington, GA 30016 Newton County
(770) 784-9752 donterrell@bellsouth.net

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

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kati.cosby@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
07/18/2018	Monitoring Visit	Good Standing
03/27/2018	Licensing Study	Good Standing
11/02/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Infants	1	3	C	8	C	NA	NA	Floor Play,Nap
Main	1st Rt	Three Year Olds and Four Year Olds	2	15	C	35	C	NA	NA	Outside
Main	2nd Left	One Year Olds	2	10	C	20	C	NA	NA	Outside
Main	2nd Rt A/S Room	Six Year Olds and Over	3	8	C	24	C	NA	NA	Outside
Main	3rd Left	Two Year Olds	2	8	C	26	C	NA	NA	Outside
Main	3rd Rt Pre-K		0	0	C	24	C	NA	NA	
Main	4 Left Pre-K		0	0	C	24	C	NA	NA	
Main	I Gym		0	0	C	49	C	NA	NA	
Total Capacity @35 sq. ft.: 210						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 210			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Consultant left a one day letter for two employees on this date. Consultant discussed with the Director that all staff should have the Comprehensive background check by October 1, 2018.

Plan of Improvement: Developed This Date 07/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Don Terrell, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

Date: 7/18/2018 **VisitType:** Monitoring Visit **Arrival:** 3:00 PM **Departure:** 5:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observations, that in the after school room seven adult size chairs had ripped seats with exposed foam and wood.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 7/18/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on an observation, that a teacher's bag in classroom 2L and 1R was observed on a low lying shelf and was accessible to children. When asked by the consultant, the responsible staff stored the bag in that it was inaccessible to the children in the classroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 7/18/2018

Recited on 7/18/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observations and measurements that the fencing on the front right playground measured less than four feet.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/17/2018

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observations, that on the front right playground a blue, yellow, green and orange house had a lards crack with sharp edges in the yellow side. It was further determined that the metal structures with tires had cracked and peeling rubber with exposed bolts.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 8/1/2018

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined, based on observations, that the resilient surfacing on the front right and back playgrounds was less than the required amount under the swings and at the top and bottom of the slides.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 8/1/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Correction Deadline: 3/27/2018****Corrected on 7/18/2018****.30(1)(b)2 - Previous citation was corrected in that all mats, cots and nap time materials were observed to be stored appropriately.****Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined, based on observations, that a two month old baby was asleep in a bouncy seat that was placed in a crib.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 7/18/2018**Staff Records**

Staff # 1 Date of Hire: 07/22/2016	Met
Staff # 2 Date of Hire: 05/16/2014	Met
Staff # 3 Date of Hire: 12/01/2014	Met
Staff # 4 Date of Hire: 01/12/2018	Met
Staff # 5 Date of Hire: 03/16/2018	Met
Staff # 6 Date of Hire: 09/21/2016	Met
Staff # 7 Date of Hire: 01/05/2004	Met
Staff # 8 Date of Hire: 03/20/1996	Met
Staff # 9 Date of Hire: 02/03/1994	Met
Staff # 10 Date of Hire: 09/19/2016	Met
Staff # 11 Date of Hire: 02/19/2018	Met
Staff # 12 Date of Hire: 09/01/1991	Met
Staff # 13 Date of Hire: 10/27/2017	Met
Staff # 14 Date of Hire: 10/03/2016	Met
Staff # 15 Date of Hire: 01/23/2006	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 16 Date of Hire: 08/29/2016	Met
Staff # 17 Date of Hire: 05/11/2016	Met
Staff # 18 Date of Hire: 04/24/2006	Met
Staff # 19 Date of Hire: 07/18/2016	Met
Staff # 20 Date of Hire: 04/11/2007	Met
Staff # 21 Date of Hire: 01/03/2012	Met
Staff # 22 Date of Hire: 09/23/1997	Met
Staff # 23 Date of Hire: 10/18/1999	Met
Staff # 24 Date of Hire: 03/26/2001	Met
Staff # 25 Date of Hire: 11/27/2017	Met
Staff # 26 Date of Hire: 12/18/2017	Met

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined, based on review of record, that two employees hired on May 30, 2018 did not have a satisfactory records check as required by the department. The Center Director maintained a background check for each employee from their home state.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.